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Am unrhyw ymholiad yn ymwneud â'r agenda hwn cysylltwch â Julie Lloyd  
(Rhif Ffôn: 01443 864246 E-bost: [lloydj4@caerphilly.gov.uk](mailto:lloydj4@caerphilly.gov.uk))

**Dyddiad: Dydd Gwener, 19 Ionawr 2023**

I bwy bynnag a fynno wybod,

Cynhelir cyfarfod aml-leoliad o'r **Pwyllgor Craffu Partneriaethau** yn Nhŷ Penallta, a thrwy Microsoft Teams ar **Dydd Iau, 26ain Ionawr, 2023** am **5.30 pm** i ystyried materion a gynhwysir yn yr agenda canlynol. Gall cynghorwyr ac aelodau'r cyhoedd sy'n dymuno siarad ar unrhyw eitem wneud hynny drwy wneud cais i'r Cadeirydd. Mae hefyd croeso i chi ddefnyddio'r Gymraeg yn y cyfarfod, mae angen o leiaf 3 diwrnod gwaith o rybudd os byddwch chi'n dymuno gwneud y naill neu'r llall. Bydd gwasanaeth cyfieithu ar y pryd yn cael ei ddarparu ar gais.

Gall aelodau'r Cyhoedd neu'r Wasg fynychu'n bersonol yn Nhŷ Penallta neu gallant weld y cyfarfod yn fyw drwy'r ddolen ganlynol: <https://civico.net/caerphilly>

Bydd y cyfarfod hwn yn cael ei ffrydio'n fyw a bydd recordiad ar gael i'w weld drwy wefan y Cyngor, ac eithrio trafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig. Felly, bydd delweddau/sain yr unigolion sy'n siarad ar gael yn gyhoeddus i bawb drwy wefan y Cyngor: [www.caerffili.gov.uk](http://www.caerffili.gov.uk)

Yr eiddoch yn gywir,

A handwritten signature in black ink, appearing to read 'Chrissy'.

**Christina Harrhy**  
PRIF WEITHREDWR

## A G E N D A

Tudalennau

1 I dderbyn ymddiheuriadau am absenoldeb

A greener place Man gwyrddach



2 Datganiadau o Ddiddordeb.

Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

I gymeradwyo a llofnodi'r cofnodion canlynol:-

- |   |  |         |
|---|--|---------|
| 3 | Pwyllgor Craffu Partneriaethau a gynhaliwyd ar 21 Gorffennaf 2022.       | 1 - 6   |
| 4 | Arbennig Pwyllgor Craffu Partneriaethau a gynhaliwyd ar 1 Tachwedd 2022. | 7 - 12  |
| 5 | Rhaglen Waith Ymlaen y Pwyllgor Craffu Partneriaethau.                   | 13 - 20 |

I dderbyn ac ystyried yr adroddiadau Craffu canlynol:-

- |   |  |          |
|---|--|----------|
| 6 | Gofalu am Gaerffili (Maes Gweithredu AA4b) - Cyflwyniad  |          |
| 7 | Diweddariad Terfynol ar yr Ardaloedd Galluogi o dan Gynllun Llesiant y Gaerffili a Garem 2018-2023 | 21 - 26  |
| 8 | Diweddariad Cynnydd - Cynllun Llesiant y Gaerffili a Garem 2018-2023 (1 Mai i 31 Hydref 2022)      | 27 - 132 |

**Cylchrediad:**

**Cynghorwyr** M.A. Adams, Mrs E.M. Aldworth, C.J. Cuss, G. Enright, D. Ingram-Jones, G. Johnston (Cadeirydd), C.P. Mann, B. Miles (Is Gadeirydd), A. McConnell, D.W.R. Preece, J. Reed, J. Taylor, C. Thomas, A. Whitcombe, L.G. Whittle a C. Wright

A Swyddogion Priodol

**SUT FYDDWN YN DEFNYDDIO EICH GWYBODAETH**

Bydd yr unigolion hynny sy'n mynychu cyfarfodydd pwyllgor i siarad/roi tystiolaeth yn cael eu henwi yng nghofnodion y cyfarfod hynny, weithiau bydd hyn yn cynnwys eu man gweithio neu fusnes a'r barnau a fynegir. Bydd cofnodion o'r cyfarfod gan gynnwys manylion y siaradwyr argael i'r cyhoedd ar wefan y Cyngor ar [www.caerffili.gov.uk](http://www.caerffili.gov.uk) ac eithrio am drafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig.

Mae gennych nifer o hawliau mewn perthynas â'r wybodaeth, gan gynnwys yr hawl i gael mynediad at wybodaeth sydd gennym andanoch a'r hawl i gwyno os ydych yn anhapus gyda'r modd y mae eich gwybodaeth yn cael ei brosesu.

Am wybodaeth bellach ar sut rydym yn prosesu eich gwybodaeth a'ch hawliau, ewch i'r Hysbysiad Preifatrwydd Cyfarfodydd Pwyllgor Llawn ar ein gwefan <http://www.caerffili.gov.uk/Pwyllgor/Preifatrwydd> neu cysylltwch â Gwasanaethau Cyfreithiol drwy e-bostio [griffd2@caerffili.gov.uk](mailto:griffd2@caerffili.gov.uk) neu ffoniwch 01443 863028.

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## PARTNERSHIPS SCRUTINY COMMITTEE

### MINUTES OF THE MEETING HELD IN PENALLTA HOUSE AND VIA MICROSOFT TEAMS ON THURSDAY 21<sup>ST</sup> JULY 2022 AT 5.30 P.M.

PRESENT:

Councillor G. Johnston - Chair

Councillors:

M.A. Adams, Mrs. E.M. Aldworth, D. Ingram-Jones, A. McConnell, D. Preece, J. Taylor, C. Thomas, A. Whitcombe, L.G. Whittle, and C. Wright.

Cabinet Members: Councillors C. Andrews, J. Pritchard, and C. Morgan.

Together with:

K. Peters (Corporate Policy Manager), H. Delonnette (Senior Policy Officer), S.J. Irish (Development and Monitoring Manager), A. Griffiths (Employment Manager), P. Massey (Policy Officer), C. Forbes-Thompson (Scrutiny Manager), R. Barrett (Committee Services Officer), J. Thomas (Committee Services Officer) and J. Lloyd (Committee Services Officer)

### RECORDING AND VOTING ARRANGEMENTS

The Chair reminded those present that the meeting would be live-streamed and a recording made available following the meeting via the Council's website, except for discussions involving confidential or exempt items – [Click Here to View](#). It was noted that voting on decisions would take place via Microsoft Forms.

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors C.J. Cuss, G. Enright, C.P. Mann, B. Miles (Vice Chair), J. Reed, and Cllr A. Hussey (South Wales Fire and Rescue Authority).

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

### **3. MINUTES – 27<sup>TH</sup> JANUARY 2022**

It was moved and seconded that the minutes of the meeting held on 27<sup>th</sup> January 2022 be approved as a correct record and by way of Microsoft Forms (and in noting there were 5 for, 0 against and 6 abstentions) this was agreed by the majority present.

RESOLVED that the minutes of the Partnerships Scrutiny Committee held on 27<sup>th</sup> January 2022 (minute nos. 1 – 8) be approved as a correct record.

### **4. PARTNERSHIPS SCRUTINY COMMITTEE FORWARD WORK PROGRAMME**

The Scrutiny Manager presented the report, which outlined details of the Partnerships Scrutiny Committee Forward Work Programme (FWP) for the period July 2022 to January 2023. Members were asked to consider the FWP and suggest any changes prior to publication on the Council's website.

It was moved and seconded that the report recommendation be approved. By way of Microsoft Forms this was unanimously agreed.

RESOLVED that the Forward Work Programme as appended to the meeting papers be published on the Council's website.

### **REPORTS OF OFFICERS**

Consideration was given to the following reports.

### **5. GWENT PUBLIC SERVICES BOARD RESPONSE ANALYSIS UPDATE.**

The Senior Policy Officer presented the report to Members which provided an update on progress of the development of the Gwent Public Services Board's outline well-being objectives. Members were advised that the Gwent PSB is required by the Well-being of Future Generations (Wales) Act to produce a well-being plan, setting out local objectives and reasonable steps to meet those using the evidence from the well-being assessment. Work has been undertaken to further develop the Gwent well-being plan with the Gwent PSB agreeing their broad outline objectives.

Members were advised that the final Gwent well-being plan, detailing the PSB's well-being objectives and the steps it will take to meet them, must be published by 5<sup>th</sup> May 2023.

Members were informed that as part of the development in March the Gwent PSB identified three broad areas to be considered in more detail as part of the response analysis phase:

- Community Cohesion (including Community Safety and Substance Misuse)
- Environment (Climate and Nature emergencies)
- Health and Well-being/Inequalities – (including housing)

Members were advised that at their last meeting in June, the Gwent PSB reviewed the response analyses and confirmed that these were broadly the areas that they wanted to have as outline objectives. Further work will continue to refine and develop the outline objectives to ensure that they are cross-cutting, holistic and collaborative. The Future

Generations Commissioner's office will be providing advice and support to do this as part of their statutory function.

Members were also advised that the Gwent PSB will agree the consultation draft of the well-being plan at their meeting at the end of September, followed by a 12- week statutory consultation period.

The Scrutiny Committee noted the contents of the Response Analysis Update report provided to the Gwent PSB.

## **6. JOB GROWTH AND EMPLOYABILITY SUPPORT (PRESENTATION).**

The Development and Monitoring Manager, together with the Employment Manager, gave a presentation to Members on the job growth and employability action area, which was previously referred to as the apprenticeship action area. Members were advised that due to the Covid-19 pandemic, the action area had been expanded to include all levels of unemployment and not just apprenticeships.

Members were advised that the overall aims of the action area were to grow the potential for residents of the county borough to access employment through the provision of local jobs and to ensure that socially and economically disadvantaged individuals are able to access training and apprenticeship opportunities that will increase their employment prospects. There are 18 tasks in the action area which include effective engagement with local communities and residents to promote placement, apprenticeship and employment opportunities, maximise resident qualifications and skills, develop a shared apprenticeship programme within the local authority, provide support to businesses, maximise apprenticeship and training opportunities from the Cardiff Capital Region and engage with schools at the earliest possible opportunity in a child's life to highlight the positive benefits of apprenticeships as a realistic alternative to university.

Members were provided with the following statistical information from 2021/22 to show the progress within employability support:

- 700 participants supported
- 344 job entries
- 285 participants gained qualifications

Members were advised of the challenges faced by employability support, including, Covid-19 pandemic, increased participant barriers, restrictions on engagement and the crowded market of employment support.

Members were informed of the progress made within the CCBC Workforce Development which included:

- £0.75 million approved for development of apprenticeships within CCBC
- Alignment of apprenticeships, work placement and employment pathways to workforce demands and engagement with Heads of Service
- Targeted work with Transformation team to consider hard to recruit areas
- Targeted apprenticeship recruitment campaign
- Targeted partnership promotion work with Coleg y Cymoedd
- New media and digital content

Members were given information on the progress of Caerphilly Academy which is the CCBC 'Gateway to Employment' and creates links between jobseekers and opportunities within CCBC. Members were also advised of additional mentoring to ensure greater

retention and success of opportunities, apprenticeship support with Caerphilly Homes Apprenticeships, and paid placements. Members were informed of the progress of the Kickstart programme, which is funded by the DWP, and the progress of Procurement, which includes the engagement between the Supplier Relationship Officer and the Procurement team, and the links with Caerphilly CBC Employment Support team.

Members were shown a video of a case study with Transcend Packaging Ltd, which gave information on the recruitment process.

Members were advised of the progress of the School Engagement, the engagement and work experience of year 11-13, links with Youth Progression, local Colleges, and also the Cardiff Capital Region, Regional Skills Partnership – Labour Market Intelligence, skills gaps, and Shared Prosperity Fund: Regional Employability bid.

A Member queried whether the Armed Forces were included in the employability support and whether any contact had been made. Members were advised that there was a dedicated Officer working within CCBC who dealt with apprenticeships in this area and also to support veterans seeking employment.

A Member sought clarification on the apprenticeships route via local colleges and the restrictions that may be in place as they have contracts with other organisations to provide potential apprentices to these organisations. Members were advised that quarterly meetings are held with other organisations to clarify where there are any 'gaps' in the apprenticeship opportunities that can potentially be fulfilled by CCBC.

A Member queried whether the Job Centre had any involvement with the CCBC employment programme. Members were advised that there was a close working relationship with the Job Centre, with around 50% of the referrals to CCBC coming from the Job Centre. Clarification was also sought on college graduates and whether they would also be eligible to receive support from CCBC. Members were advised that support is provided, where necessary, prior to graduation to avoid unemployment when they leave college.

A Member queried whether employability support was age-limited and could it also be applicable for people with disabilities. Members were advised that some programmes were age specific, such as Inspire to Work, but that in general, all people of all ages can receive support if needed, including apprenticeships.

A Member queried the length of the Kickstart placements and how frequent the recruitment occurred. Members were advised that the Kickstart programme offered 6-month placements which ended on 31<sup>st</sup> March 2022. The programme is currently finished with DWP, but CCBC is looking to continue a similar style programme with future funding.

Members sought clarification on those persons who had not completed their placements or apprenticeships. Members were advised that there was no limit on assisting those persons who may have previously failed or not completed one of these schemes. It is acknowledged that personal circumstances may have changed during their time of placement/course, and they would be supported in the future should they wish to be involved in the scheme again.

The Chair thanked the Officers and wished to pass on thanks to their wider teams.

The Scrutiny Committee noted the content of the presentation.



## **7. CAERPHILLY PUBLIC SERVICES BOARD ANNUAL REPORT 2021-2022.**

The Policy Officer presented the report which provided Members with an update on the fourth and final annual report for the Caerphilly PSB in its current guise, covering activity under the 'Caerphilly We Want Well-being Plan 2018-2023' for a seven-month period from 1<sup>st</sup> October 2021.

Members were advised that this years' report covers a seven-month period, as opposed to the previously reported annual update. This alteration in reporting timescales is as a result of delays to previous reporting timelines due to the Covid pandemic. Members were informed that the Caerphilly PSB agreed to act as a residual body and to continue to drive and monitor progress against the current wellbeing plans' conclusion, and until it is superseded by the newly developed Gwent well-being plan in May 2023.

Members were informed that while the creation of a Gwent PSB provides a simplified and streamlined regional model, as well as closer alignment to other existing regional boards, Local Delivery Groups are established within each local authority area and will continue to deliver against the well-being objectives for Gwent at a Caerphilly specific, local level in future. Local Delivery Groups reflect the PSB membership, and the Caerphilly Local Delivery Group will be chaired by the Deputy Leader.

A Member sought clarification on information in the report relating to women having more health issues than men, and the postcode you lived in having more of an effect on health issues than genetics. The Policy Officer advised Members that he would refer the queries back to the group, following the meeting, and provide the information requested.

The Chair thanked the Officer and wished to pass on thanks to their wider team.

The Scrutiny Committee noted the contents of the report and the progress made by the Caerphilly PSB.

## **8. PROGRESS UPDATE – THE CAERPHILLY WE WANT WELL-BEING PLAN 2018-2023 (OCTOBER 2021 TO APRIL 2022).**

The Corporate Policy Manager presented the report to Members which provided an update on the performance updates for delivery against the Caerphilly Public Services Board – Caerphilly We Want Well-being Plan 2018-2023 for the period from October 2021 to April 2022.

Members were referred to details in the report which provided information of the continued delivery under the action areas and enablers in the current well-being plan for the county borough up until April 2022. Members were advised that all reports had been agreed by the residual Caerphilly PSB and were available on the Caerphilly PSB website. Delivery of the existing well-being plan will continue until May 2023.

Members were informed that the report explained the lead officer working group, the Local Delivery Group, will continue to provide updates to Members, and the next set of reports will run from May 2022 to November 2022 and will be provided to Scrutiny Committee at the January 2023 meeting.

Members were advised that the report sets out which areas of the current well-being plan have been scrutinised in depth throughout the five-year lifetime of the plan. Members were advised that the performance reports are circulated to Committee Members 3 to 4 weeks prior to the Scrutiny meetings, to allow Members time, if they wished to do so, to request

witnesses from the partners to attend the meeting to answer questions. The Chair noted that there had been no requests for attendance at this meeting.

The Chair thanked the Officer and wished to pass on thanks to their wider team. Members also wished to request that 'Caerphilly Cares' could be reported on in the next Partnerships Scrutiny Committee in January 2023, and also suggested some information be provided in relation to the background areas not yet examined.

The Scrutiny Committee noted the contents of the report.

The meeting closed at 6.59 p.m.

Approved as a correct record, subject to any amendments agreed and recorded in the minutes of the meeting held on 26<sup>th</sup> January 2023.

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CHAIR



## **SPECIAL PARTNERSHIPS SCRUTINY COMMITTEE**

### **MINUTES OF THE MEETING HELD IN PENALLTA HOUSE AND VIA MICROSOFT TEAMS ON TUESDAY 1<sup>ST</sup> NOVEMBER 2022 AT 5.30 P.M.**

PRESENT:

Councillor G. Johnston - Chair

Councillors:

M.A. Adams, Mrs. E.M. Aldworth, C.J. Cuss, G. Enright, C.P. Mann, A. McConnell, B. Miles (Vice Chair), D. Preece, C. Thomas, A. Whitcombe, L.G. Whittle, and C. Wright.

Cabinet Members: Councillors C. Andrews, J. Pritchard, J. Simmonds and E. Stenner. Morgan.

Together with:

Officers: K. Peters (Corporate Policy Manager), H. Delonnette (Senior Policy Officer), C. Forbes-Thompson (Scrutiny Manager), R. Barrett (Committee Services Officer), S. Hughes (Committee Services Officer) and J. Lloyd (Committee Services Officer)

### **RECORDING AND VOTING ARRANGEMENTS**

The Chair reminded those present that the meeting would be live-streamed and a recording made available following the meeting via the Council's website, except for discussions involving confidential or exempt items – [Click Here to View](#). It was noted that voting on decisions would take place via Microsoft Forms.

#### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors D. Ingram-Jones, J. Reed, J. Taylor, and Cllr A. Hussey (South Wales Fire and Rescue Authority).

#### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest received at the commencement or during the course of the meeting.

### **REPORTS OF OFFICERS**

Consideration was given to the following reports.

### **3. GWENT PUBLIC SERVICES BOARD DRAFT WELL-BEING PLAN – 2023-2028.**

The Corporate Policy Manager presented the report which provided the Partnerships Scrutiny Committee, as a statutory consultee, the consultation draft of the Gwent Public Services Board Well-being Plan 2023-2028, for their consideration and comment.

Members were advised that the Gwent PSB had developed its draft well-being plan for the region and the report was presented to the Gwent PSB at its meeting on 29<sup>th</sup> September 2022. The Partnerships Scrutiny Committee, as the relevant local authority overview and scrutiny committee, are a statutory consultee for the local well-being plan under Section 43 of the Well-being of Future Generations (Wales) Act 2015.

Members were also informed that the draft well-being plan is framed around three high-level well-being objectives and will be underpinned by work across the region to embed eight 'Marmot' principles designed to reduce inequity between populations across a range of determinants of well-being. The draft well-being plan is subject to a formal 12-week public and stakeholder consultation, commencing October 2022. Members were referred to the following recommendations in the report, for members to consider and comment upon:

- The proposal to adopt the Marmot framework as the underlying basis of the PSB Well-being Plan.
- The wellbeing objectives and associated activities.
- The proposed linkage between the Gwent PSB wellbeing plan and the council's emerging corporate plan.

Members were advised that the Gwent PSB has developed the draft well-being plan for the area following the production of an assessment of local well-being using a range of data for the region, and public and stakeholder consultation. The local assessment of well-being has informed the development of the draft plan and was presented to scrutiny committee on 27<sup>th</sup> January 2022. The draft well-being plan is the first well-being plan of the regional PSB and sets out the well-being objectives of the PSB and the steps it intends to take to meet those objectives.

Members were informed that the plan must be published within 12 months of an ordinary election and must be subject to a number of formal consultation and approval processes and the views of Partnerships Scrutiny Committee are important in refining the draft well-being plan. A similar scrutiny consultation process is being followed in each of the five local authorities in the region.

The Senior Policy Officer gave Members a presentation on the draft well-being plan, which explained how the assessment information was used to produce the draft well-being plan, and highlighted the details provided by the Corporate Policy Manager, including details of the 3 objectives. Members were also informed of the development work being done to the draft well-being plan, the consultation process and events, and that the Gwent PSB has agreed to become a 'Marmot' region, to include the 8 Marmot Principles:

1. Give every child the best start in life
2. Enable all children, young people and adults to maximise their capabilities and have control over their lives
3. Create fair employment and good work for all
4. Ensure a healthy standard of living for all
5. Create and develop healthy and sustainable places and communities
6. Strengthen the role and impact of ill-health prevention

7. Tackle racism, discrimination, and their outcomes
8. Pursue environmental sustainability and health equity together

A Member sought clarification on a number of issues, whether the 5 year plan would be reviewed and updated during the 5 year period, whether culture and language could be included in the links to the well-being goals, and whether the 'steps' to achieve the 3 objectives could acknowledge the impact of the PSB, where any gaps had been identified. Members were advised that the 5 year plan would be updated during the 5 year period of the plan, and the 'culture and language' aspect would be considered as part of the consultation. Members were advised that the PSB recognises that local authorities are already acknowledging some aspects of the Marmot Principles. Members were also advised that the 5 year plan should be flexible and incorporate any changes during the period, together with an annual report, and the inclusion of the Welsh language in the Marmot principles had been acknowledged.

A Member referred to the reviews undertaken in Manchester and Coventry and noted the results, including life expectancy being shortened in more deprived areas. Members were advised of a recent event held in Newport which had been attended by Professor Marmot, and noted that Gwent will be the first area in Wales to be looked at.

A Member referred to one of the villages in his ward that didn't have a GP Practice, library or regular transport service, and sought clarification as to how residents of these types of villages would be included. Members were advised that not all elements could be dealt with by the PSB and noted that the lack of GP practices would be a matter for the local health board and that the local authority is responsible for libraries and transport.

A Member queried how some residents of 'poorer' communities within the borough would be able to access the PSB during the consultation period, and also noted that the venues arranged for the 'in person' consultation were to be held in some of the most affluent areas of the borough. The Member suggested possible attendance at local food banks would be more appropriate to provide the service to residents who are struggling. Members were advised that paper copies were available on request, together with pre-paid envelopes for their return, and that there may be the opportunity of attending some other local areas during the consultation period, however this could not be guaranteed due to the capacity of the small team.

A Member referred to the Marmot Principles and noted the lack of progress in the area, with ongoing issues of diet, job opportunities and security. Regular progress updates were requested and it was suggested that Community Councils could be involved in the consultation. Members were advised a workshop had been arranged for the Town and Community Councils on 23<sup>rd</sup> November, and Members were also informed that performance management measures were yet to be determined or developed, although 6 monthly updates were available.

The Scrutiny Committee considered and commented on:

- The proposal to adopt the Marmot framework as the underlying basis of the PSB Well-being Plan.
- The wellbeing objectives and associated activities.
- The proposed linkage between the Gwent PSB wellbeing plan and the council's emerging corporate plan.

#### **4. DEVELOPMENT OF A REGIONAL SCRUTINY COMMITTEE FOR THE GWENT PUBLIC SERVICES BOARD.**

The Scrutiny Manager introduced the report which informed the Partnerships Scrutiny Committee of progress towards the development of a regional scrutiny committee to scrutinise the work of the Gwent Public Services Board (PSB) under Section 35 of the Well-being of Future Generations (Wales) Act 2015. Members were referred to the appended report prepared by Blaenau Gwent County Borough Council and presented to the Gwent PSB on 29<sup>th</sup> September 2022. Members were advised that the Gwent PSB had accepted all the recommendations in the report and that the Scrutiny Managers in the five constituent local authorities are taking forward to work with a view to the regional committee being operational from January 2023.

Members were also informed that the local authority will continue to scrutinise local activity under the Gwent well-being plan 2023-2028, with the following two options for scrutiny of this work:

- 1) Partnerships Scrutiny Committee continues to sit/or additional meetings of Policy and Resources Committee are convened to cover the local activity, or
- 2) Local PSB activity is referred to the most relevant sitting committee, depending on the project.

A Member suggested that option 1 would be the preferred option. Members were advised that the scrutiny required, going forward, would be greatly reduced and would only be for local projects and activities. It was suggested to Members that the minutes from the Regional Scrutiny PSB meetings could be included as information items at future Policy and Resources Scrutiny committee meetings instead of continuing with Partnerships which would have a much reduced role.

Members discussed the attendance of the PSB meetings by representatives from Caerphilly and the method by which information would be received back. Members were advised of the possibility of the information being referred to the Policy and Resources Scrutiny Committee if they are picked up through the minutes and reports on local activity would go to the most relevant scrutiny committee, for example Education projects to be considered by Education Scrutiny Committee.

The Scrutiny Committee noted the development of a new regional scrutiny committee to take forward the duties under Section 35 of the Well-being of Future Generations (Wales) Act 2015.

The meeting closed at 6.41 p.m.

Approved as a correct record, subject to any amendments agreed and recorded in the minutes of the meeting held on 26<sup>th</sup> January 2023.

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CHAIR



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## **PARTNERSHIPS SCRUTINY COMMITTEE – 26<sup>TH</sup> JANUARY 2023**

**SUBJECT: PARTNERSHIPS SCRUTINY COMMITTEE FORWARD WORK PROGRAMME**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE SERVICES**

### **1. PURPOSE OF REPORT**

1.1 To report the Partnerships Scrutiny Committee Forward Work Programme.

### **2. SUMMARY**

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholder.

### **3. RECOMMENDATIONS**

3.1 That Members consider any changes and agree the final forward work programme prior to publication.

### **4. REASONS FOR THE RECOMMENDATIONS**

4.1 To improve the operation of scrutiny.

### **5. THE REPORT**

5.1 The Partnerships Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on Thursday 21<sup>st</sup> July 2022. The work programme outlines the reports planned for the period January 2023 to April 2023.

5.2 The forward Work Programme is made up of reports identified by officers and members. Members are asked to consider the work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any report requests.

5.3 The Partnerships Scrutiny Committee Forward Work Programme is attached at Appendix 1.

#### 5.4 **Conclusion**

The work programme is for consideration and amendment by the scrutiny committee prior to publication on the council website.

### 6. **ASSUMPTIONS**

6.1 No assumptions are necessary.

### 7. **SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

7.1 As this report is for information only an Integrated Impact Assessment is not necessary.

### 8. **FINANCIAL IMPLICATIONS**

8.1 There are no specific financial implications arising as a result of this report.

### 9. **PERSONNEL IMPLICATIONS**

9.1 There are no specific personnel implications arising as a result of this report.

### 10. **CONSULTATIONS**

10.1 There are no consultation responses that have not been included in this report.

### 11. **STATUTORY POWER**

11.1 The Local Government Act 2000.

Author: Mark Jacques, Scrutiny Officer jacqu@carphilly.gov.uk

Consultees: Richard Edmunds, Corporate Director for Education and Corporate Services  
Robert Tranter, Head of Legal Services/Monitoring Officer  
Lisa Lane, Head of Democratic Services and Deputy Monitoring Officer, Legal Services  
Councillor Gary Johnston, Chair Partnerships Scrutiny Committee  
Councillor Brenda Miles, Vice Chair Partnerships Scrutiny Committee

Appendices:

- Appendix 1 Partnerships Scrutiny Committee Forward Work Programme
- Appendix 2 Forward Work Programme Prioritisation Flowchart

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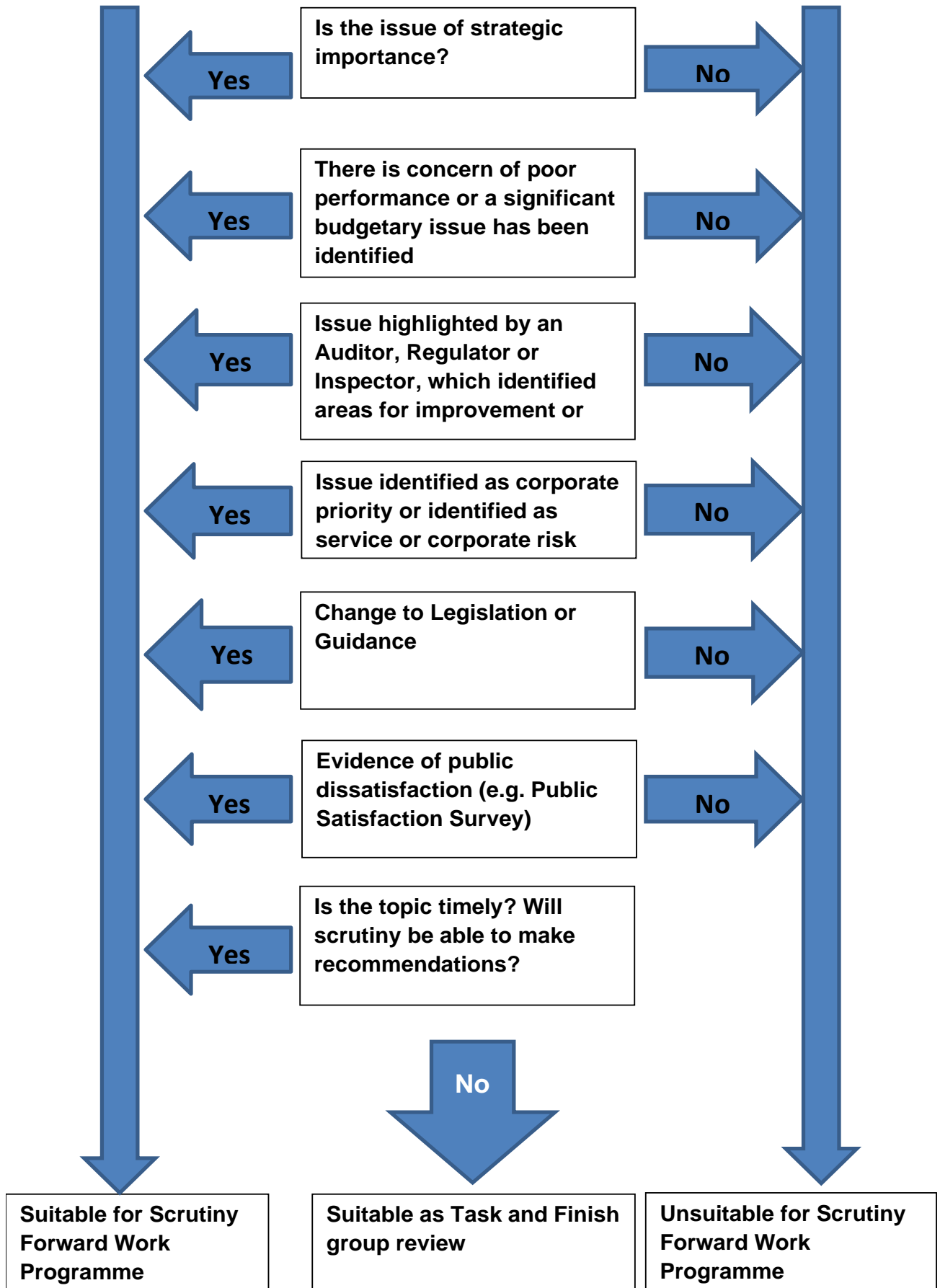
Forward Work Programme - Partnerships

Appendix 1

Date	Title	Key Issues	Author	Cabinet Member
26/01/2023 17:30	The Gwent Well-being Plan 2018-2023	Statutory role of scrutiny in reviewing the Gwent Well-being Plan	Peters, Kathryn;	Cllr. George, Nigel;
27/04/2023 17:30	Caerphilly Well-being Plan update.		Peters, Kathryn;	Cllr. George, Nigel;

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**Scrutiny Committee Forward Work Programme Prioritisation**



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## **PARTNERSHIPS SCRUTINY COMMITTEE – 26<sup>TH</sup> JANUARY 2023**

**SUBJECT: FINAL UPDATE ON THE ENABLER AREAS UNDER THE  
CAERPHILLY WE WANT WELL-BEING PLAN 2018-2023**

**REPORT BY: CORPORATE DIRECTOR EDUCATION AND CORPORATE  
SERVICES**

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### **1. PURPOSE OF REPORT**

- 1.1 This report provides an update to members on the enabler areas under the Caerphilly Public Services Board's (PSB's) well-being plan, 'The Caerphilly We Want 2018-2023'.
- 1.2 Over the course of the 5 years of the current well-being plan Committee will have scrutinised in-depth each 'action area' under the plan. The plan also encompassed three 'enabler areas' which reflect the approach to working in collaboration, rather than direct outward delivery to residents and communities. These three areas have not yet been scrutinised by Committee, although regular 6-monthly updates have been provided as part of the performance reporting against the plan over the past five years.
- 1.3 This report is intended to inform members of the headline activity under each of the enabler areas, what has been achieved, and any changes in approach over the 5-year duration and, in addition, to effectively close-off the current well-being plan for the county borough through member scrutiny of all areas of the plan.

### **2. SUMMARY**

- 2.1 The report provides information on the following enabler areas:
  - Communications and Engagement
  - Procurement
  - Asset Management
- 2.2 The information is a headline summary of the information that has been provided in 6-monthly performance reports focusing on achievements and any difficulties experienced over the term of the plan.

- 2.3 The replacement well-being plan for the area will be at a regional level and is currently being developed by the Gwent Public Services Board, to be published by May this year. This will run for the statutory 5-year period from 2023-2028.

### **3. RECOMMENDATIONS**

- 3.1 That Committee note the updates in this report and provide any comment to responsible officers.

### **4. REASONS FOR THE RECOMMENDATIONS**

- 4.1 To allow Committee to scrutinise and comment on all areas of the Caerphilly We Want Well-being Plan 2018-2023.
- 4.2 To take forward any relevant comments and inform the development of the regional Gwent well-being plan and associated local action plans.

### **5. THE REPORT**

#### **5.1 Communications and Engagement Enabler Update.**

- 5.1.1 The initial period of the current well-being plan entailed the engagement of members of the community in both the local assessment of well-being and the 'Caerphilly We Want Well-being Plan' (activity over 2016-2018). As we near the end of the 5-year planning period the same process has been happening, but at a regional level, with local engagement activities feeding into the new regional well-being plan (activity over 2021-2023). This large-scale public engagement concluded on the 31<sup>st</sup> December 2022 and the outputs are currently being analysed to ensure that the views of residents, communities, community councils, elected members, business and groups with protected characteristics are represented in the new Gwent Well-being Plan.

- 5.1.2 To facilitate the engagement activity a Caerphilly based group of engagement professionals across the members of the PSB met regularly, over the course of the 5 years, to drive forward the work and share information on engagement work ongoing within their own organisations. The group has been recreated at the regional level with a new Communications and Engagement Group reporting to the Gwent PSB.

- 5.1.3 Webpages and social media feeds have been put in place for both the current/residual Caerphilly PSB and the new Gwent PSB. The Gwent PSBs public face is administered and supported by staff at Caerphilly CBC:

[Caerphilly Public Services Board \(caerphillypsb.co.uk\)](http://caerphillypsb.co.uk)

[Home - Gwent Public Services Board Gwent Public Services Board \(gwentpsb.org\)](http://gwentpsb.org)

- 5.1.4 The webpages are used to hold all information regarding the PSB including minutes of meetings, reports, updates, the results of public engagement, data analysis, the well-being plans, and all performance reports.
- 5.1.5 The Gwent PSB has recently taken the decision to place recordings of its meetings

onto the website in the interest of openness and transparency.

- 5.1.6 Notable positives have been the strong desire to work in collaboration with professionals from all PSB members organisations through the pooling of expertise and resource. Notable negatives have been the difficulties in conducting engagement activity through the pandemic and subsequently the cost-of-living crisis. All engagement professionals have noted a degree of 'engagement fatigue' and a lack of ability to have 'forward thinking' conversations with the public when people have been dealing with significant pressure and stress in their daily lives.

## 5.2 Procurement Enabler Update

- 5.2.1 The procurement group ('the group') shared a commitment to make a significant impact to the positive change objective by improving the way we work together to develop a modern, flexible and innovative approach to procurement. Representatives of the group also supports and contributes to other action areas and there are particular synergies with the Apprenticeships, Asset Management, Job Growth and Employability Support and Resilient Communities groups.
- 5.2.2 The group was actively involved on a Gwent regional basis with the progressive procurement project, working in conjunction with the Centre for Local Economic Strategies ('CLES') and Welsh Government. The areas of focus were redefined during 2021 due to the Covid-19 pandemic and covered: Construction and Retrofit (Decarbonisation), Simplifying and Sharing Best Practice, Procurement Policy and Food Procurement. CLES involvement in the project concluded in late 2021.
- 5.2.3 Progress had been made with respect to the identified themes and there is a definite appetite to continue to progress a collaborative community wealth building approach to procurement going forward, however that progress was not specifically attributed to the CLES project alone. The approach had brought anchor institutions of different sizes and sectors together, leading to the development of new relationships and connections. The process had facilitated a considerable sharing of best practice and has elevated strategic issues which require a pan-Wales, Welsh Government enabled response. This relationship building is particularly important in the Gwent context with the pending single PSB structure.
- 5.2.4 The establishment of the procurement group in 2018 coincided with the First Minister announcing that the National Procurement Service established by the Welsh Government would cease to operate in its current format. The procurement community were keen to fill the void and in conjunction with the Welsh Local Government Association ('WLGA') positively took forward collaborative procurement on a regional and national footprint in order to invest in procurement to deliver for future generations.
- 5.2.5 Key success during the last five years include:

Actively supported a collaborative response to the Covid-19 pandemic by participating in daily TEAMS calls with representatives of Welsh Government, WLGA, NHS and Social Care representatives in relation to Supply Management. The main commodity area discussed during those calls was the supply and distribution of PPE with the objective of ensuring a co-ordinated and collective response to this crucial area of supply regionally and across Wales.

Development and implementation of the Themes, Outcomes and Measures

(‘TOMs’) measurement framework on a regional and national basis and the TOMs were predicated on the 7 Well-being Goals. This work was undertaken in conjunction with the WLGA, National Social Value Taskforce Wales and Social Value Portal. The Taskforce is an ongoing stakeholder forum comprising of public sector bodies and entities including Welsh Government, The Office of The Future Generations Officer, Transport for Wales, Natural Resource Wales as well as a number of Councils and Housing Associations.

- 5.2.6 These relationships continue and now consider various other procurement related matters such as (but not limited to) the procurement reform agenda, decarbonisation, social value and community benefits.
- 5.2.7 2022 predominately involved work associated with the procurement reform agenda via the UK Procurement Bill and the Social Partnership and Public Procurement (Wales) Bill. The UK Procurement Bill is the next step in the Government's plan to reform procurement policy in the UK following Brexit. The Bill aims to establish a single legal framework for the award of public sector contracts.
- 5.2.8 The aim of Social Partnership Bill is to establish a statutory Social Partnership Council, that creates new social partnership duties on public bodies in Wales such as the Council, promotes fair work and creates a duty for socially responsible public procurement and this will apply to the Council. We will be required to seek to improve economic, environmental, social, and cultural well-being when carrying out procurement, to set objectives in relation to well-being goals, and to publish a procurement strategy.
- 5.2.9 The current status of the aforementioned Bills was reported to the Council's Policy & Resources Scrutiny Committee on 8 November 2022 and Cabinet on 30 November 2022.

### 5.3 **Asset Management Update**

- 5.3.1 Asset Management's shared commitment during the 5 year period has been to facilitate engagement with partner organisations and consider opportunities for shared use of built assets. There is a commitment to the way we work together, recognising that collaboratively PSB partners have a huge number of assets. Exploring the opportunities for shared use and collaboration has been a key agenda item, with the focus of providing our future generations with access to facilities and enabling residents to easily access services to empower them to reach their potential.
- 5.3.2 Initially, there were efforts to arrange an “Asset Management Opportunities” meeting to explore opportunities for collaborative working with PSB partners on two occasions. However, we were unable to garner commitment from sufficient key partners to attend the meetings. Given the lack of sufficient partner commitment to attend, it was proposed that the shared use of built assets would be explored and developed via the Community Hub meetings which are chaired by CCBC.
- 5.3.3 In addition to this, CCBC chaired and hosted two PSB asset management collaboration focused meetings but both were poorly attended and unsuccessful. It was decided to organise the meetings as a subset of G10 in an attempt to increase attendance and hence success. CCBC chaired and hosted two G10 asset management focused meetings with a proposal to establish a rotating chair and venue. Planned meetings proved to be unsuccessful and no subsequent meetings have been arranged.

- 5.3.4 Collaboration however has remained on the agenda and there are successes to note with progress against the Actions during the 5 year period. We have liaised with other public sector organisations to establish short, medium and longer term estate goals and where we can, provided support regarding co-location. For example, additional space has been provided to facilitate the expansion of the Welsh Ambulance Service (WAST) within the Borough at Tredomen Campus. The Service were able to increase the area occupied and expand their operations. Gwent Police were provided with a number of suitable options, however, they were able to identify internal space to address their short term requirements. Any further requirements from Gwent Police will be explored when required.
- 5.3.5 A Public Sector Hub based in Ty Penallta and a Public/Private sector hub in the Winding House have been established funded by Welsh Government's Valley Task Force Programme. These facilities offer accessible workstations, dedicated high speed Wi-Fi service, parking, reception and support plus access to café and welfare facilities. The facilities will be free of charge for public sector partners. The Winding House hub has been operational since October 2021 and is available to partner organisations and local residents with no charge.
- 5.3.6 Ty Penallta and other sites were used to support the Covid response during the pandemic, e.g. provision of sites to establish testing and vaccination centres. The vaccination centre located at Pontllanfraith Leisure Centre remains operational. A safeguarding hub has been created in Foxes Lane where the Police have co located with Social Services and ABuHB. The hub has been operational since January 2021.
- 5.3.7 There has been some increase in activity within the Corporate Office accommodation as officers continue to return to the workplace. Many teams are now returning on a more blended approach as Covid restrictions continue to ease and whilst awaiting the outcome of the Agile Working Review. At Ty Penallta, a café style working environment has been created to support the return to the office environment. The space provides a flexible agile working zone, offering access to working areas and WI-FI.
- 5.3.8 We strive to provide a modern working environment, promoting collaboration and making best use of the space available e.g. development of hot desk facilities and agile working options. The Agile Working policy has been agreed and Corporate Reviews are ongoing. Potential rationalisation options of the current property portfolio are being considered a part of the Agile Working Review. There may be opportunities to reduce the portfolio further and increase utilisation at core buildings /sites. Collaboration and linking with partners remains key in order to progress Agile Working.

#### 5.4 **Conclusion**

The information above has been provided to allow members to comment on activity and to take forward any learning into the next iteration of the well-being plan.

### 6. **ASSUMPTIONS**

- 6.1 No assumptions have been made in this report.

## **7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

- 7.1 This report provides retrospective information on areas that have already been delivered as such an integrated impact assessment is not required.

## **8. FINANCIAL IMPLICATIONS**

- 8.1 There are no financial implications in this report.

## **9. PERSONNEL IMPLICATIONS**

- 9.1 There are no personnel implications in this report.

## **10. CONSULTATIONS**

- 10.1 All consultation responses have been reflected in the body of the report.

## **11. STATUTORY POWER**

- 11.1 Section 35 of the Well-being of Future Generations (Wales) Act 2015.

Author: Kathryn Peters, Corporate Policy Manager, peterk@caerphilly.gov.uk

Consultees: Councillor Sean Morgan, Leader of the Council  
Christina Harray, Chief Executive  
Councillor James Pritchard, Deputy Leader and Chair of the Local Delivery Group  
Councillor Gary Johnston, Chair of Partnerships Scrutiny Committee  
Councillor Brenda Miles, Vice Chair of Partnerships Scrutiny Committee  
Richard Edmunds, Corporate Director, Education and Corporate Services  
Sue Richards, Head of Education Planning and Strategy  
Stephen Harris, Head of Financial Services and Section 151 Officer  
Rob Tranter, Head of Legal Services and Monitoring Officer  
Heather Delonnette, Senior Policy Officer

Background papers: Previous 6-monthly performance update reports on the Caerphilly PSB's 5-year plan can be found here:

[Progress reports « Caerphilly Public Services Board  
\(caerphillypsb.co.uk\)](http://caerphillypsb.co.uk)



## **PARTNERSHIPS SCRUTINY COMMITTEE- 26<sup>TH</sup> JANUARY 2023**

**SUBJECT:        PROGRESS UPDATE – THE CAERPHILLY WE WANT WELL-  
BEING PLAN 2018-2023 (1<sup>ST</sup> MAY TO 31<sup>ST</sup> OCTOBER 2022)**

**REPORT BY:     CORPORATE DIRECTOR EDUCATION AND CORPORATE  
SERVICES**

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### **1.        PURPOSE OF REPORT**

- 1.1        To provide information to update Partnerships Scrutiny Committee on the performance updates for delivery against the Caerphilly Public Services Board (PSB)- Caerphilly We Want Well-being Plan 2018-2023 for the period from 1<sup>st</sup> May 2022 – 31<sup>st</sup> October 2022

### **2.        SUMMARY**

- 2.1        The attachments to this report provide details of the continued delivery under the action areas and enablers in the current well-being plan for the county borough up until October 2022. All reports have been agreed by the residual Caerphilly PSB and are available on the Caerphilly PSB website. Delivery of the existing well-being plan will continue until May 2023.
- 2.2        The report explains that the lead officer working group, the Local Delivery Group, will continue to deliver the new Gwent PSB Well-being Plan in the county borough area from May this year. The final set of reports attached run from May 2022 to October 2022. A final round-up meeting of Partnerships Scrutiny Committee in April this year will complete the reporting on the current 'Caerphilly We Want Well-being Plan 2018-2023'.
- 2.3        The report sets out which areas of the current well-being plan have been scrutinised in depth throughout the five-year lifetime of the plan.

### **3.        RECOMMENDATIONS**

- 3.1        Members are asked to note the contents of this report.

#### **4. REASONS FOR THE RECOMMENDATIONS**

- 4.1 To advise Members of progress and to allow Partnerships Scrutiny Committee to discharge its duties under Section 35 of the Well-being of Future Generations (Wales) Act 2015.

#### **5. THE REPORT**

- 5.1 The performance of the PSB is included within the forward work programme of Partnerships Scrutiny Committee. This report includes the updates on progress against the actions and enablers in 'The Caerphilly We Want Well-being Plan 2018-2023' w from May 2022 – October 2022. All updates are appended to this report.
- 5.2 Partnerships Scrutiny Committee has set its Forward Work Programme to consider selected areas of activity in the well-being plan thematically in more depth at each of its meetings. To date committee will have received in depth items on:
- Resilient Communities
  - Good Health and Well-being
  - Natural Environment
  - Apprenticeships and Volunteering
  - Safer Communities
  - Best Start in Life
  - Jobs Growth and Employability Support

Committee will receive a presentation on progress with the Caerphilly Cares Action at this evening's meeting. In addition, a report will be presented covering the 3 Enablers:

- E1 Communication and Engagement
  - E2 Procurement and Commissioning
  - E3 Asset Management
- 5.3 While the Caerphilly PSB has dissolved in favour of a Gwent PSB it is important that the Caerphilly We Want Well-being Plan 2018-2023 continues to be delivered until it is replaced by a Gwent well-being plan that will run from 2023-2028. For this reason, the Caerphilly PSB website will remain, and all performance updates will be lodged there after being confirmed by the Caerphilly PSB member champions, who have agreed to act as a residual virtual body until May 2023. They will confirm all performance reports and all information presented to local authority scrutiny committee until that time.
- 5.4 The lead officer delivery group responsible for the activity described above has reformed as a Local Delivery Group under the new Gwent PSB. This group is chaired by the Deputy Leader of the Council. The group will continue to deliver the Caerphilly well-being plan and, at the same time, begin to consider what activity will be needed for the Gwent Well-being Plan which is currently in development.
- 5.5 Following the establishment of the regional PSB, and in keeping with the development of a regional Well-being Assessment and Plan, the PSB has agreed to establish Regional Scrutiny arrangements to review and scrutinise the work of the regional PSB. This was also agreed, in principle, by all Gwent Local Authorities within



their reports to local Scrutiny Committees. Arrangements for the new Regional Scrutiny Committee will be confirmed at the Annual General Meeting of Council. The new Gwent Well-being Plan will be published on 5th May 2023.

## **5.6 Conclusion**

This report provides Members with an update and notifies them of the areas yet to be subject to in depth scrutiny.

## **6. ASSUMPTIONS**

6.1 There are no assumptions made in this report.

## **7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

7.1 This report is for information only and reports on progress considered by the Caerphilly Public Services Board, acting as a collaborative body.

7.2 The work of the Caerphilly Public Services Board is consistent with the five ways of working as set out in the sustainable development principle in the Act, since it allows Partnerships Scrutiny Committee to consider how the actions of the Public Services Board are:

- Long Term – Balancing short-term needs with the needs to safeguard the ability to also meet long-term needs
- Prevention - Acting to prevent problems occurring or getting worse to help public bodies meet their objectives
- Integration – Considering how the well-being objectives may impact upon each of the well-being goals, or on the objectives of other public bodies
- Collaboration – Acting in collaboration with any other person that could help the board to meet its well-being objectives
- Involvement – Involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

## **8. FINANCIAL IMPLICATIONS**

8.1 There are no financial implications in this report.

## **9. PERSONNEL IMPLICATIONS**

9.1 There are no personnel implications in this report.

## **10. CONSULTATIONS**

10.1 This report has been sent to all consultees listed below and all comments received are reflected in this report.

## 11. STATUTORY POWER

11.1 Section 35 of the Well-being of Future Generations (Wales) Act 2015.

Author: Kathryn Peters, Corporate Policy Manager, [peterk@caerphilly.gov.uk](mailto:peterk@caerphilly.gov.uk)

Consultees: Councillor Sean Morgan, Leader of the Council  
Christina HARRY, Chief Executive  
Councillor Jamie Pritchard, Deputy Leader and Chair of the Local Delivery Group  
Councillor Gary Johnston, Chair of Partnerships Scrutiny Committee  
Councillor Brenda Miles, Vice Chair of Partnerships Scrutiny Committee  
Richard Edmunds, Corporate Director, Education and Corporate Services  
Sue Richards, Head of Education Planning and Strategy  
Stephen Harris, Head of Financial Services and Section 151 Officer  
Rob Tranter, Head of Legal Services and Monitoring Officer

Background Papers: None

Appendices:

Performance reports of the residual Caerphilly Public Services Board

Action Area 1	Best Start in Life
Action Area 2a	Volunteering
Action Area 2b	Apprenticeships (now Jobs Growth and Employability Support)
Action Area 3	Good Health and Well-being
Action Area 4a	Safer Communities
Action Area 4b	Caerphilly Cares
Action Area 5	Resilient Communities
Action Area 6	Natural Environment
Enabler 1	Communications and Engagement
Enabler 2	Procurement
Enabler 3	Assets



## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report – April - October 2022

### Action Area AA1

#### Best Start in Life

**Positive Change**—embedding prevention into all that we do

**Positive Start**—providing the Best start in life for current and future generations

**Positive People**—securing the best outcomes for current and future generations

**Positive Places**—supporting more resilient communities, prosperous economies and stronger societies by reducing inequalities.

**Sarah Mutch**

12/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
Have we achieved our Logic model – What will success look like ?	No
How will we know we are making a difference? What Matters to families	No
Upskill all staff, across partner agencies, to deliver interventions focused on the needs of the families	No

Quantifiable measures	Is there a risk this will not be achieved?
Evaluation of Early Years Integration Pilot(s)	No
Reduction in the number of children on the Child Protection Register / Looked After or under a Care And Support Plan	Yes risk of initial increase due to impact of the pandemic then decrease over time
Improvement in school readiness	Yes risk of initial decrease due to impact of the pandemic then increase over time
A reduction in children/young people requiring mental health support	Yes risk of initial increase due to impact of the pandemic then decrease over time
Improved Public Health outcomes	No

## Evidence

Priority	Comment
Develop a Whole Systems Approach— To develop joined up and responsive Early Years’ services to ensure every child has the best start in life. Children should be at the centre of excellent, integrated services that put their needs first, regardless of traditional organisational and professional structures.(Antenatal–age 7)	<p>Working as a regional steering group including the 5 LA and ABUHB we have made substantive progress:</p> <ul style="list-style-type: none"> <li>• The legal premise for a regional Information Sharing Protocol has been developed and the detail in the ISP is progressing well with the Information Governance teams from the 6 organisations.</li> <li>• Flying Start expansion phase 1 has been implemented in all 5 LA and Phase 2A&amp;B is being developed for childcare only from April 2023.</li> <li>• A regional training day has been planned for all health and LA managers prior to rolling out training and</li> </ul>

	<p>implementation of the Core Programme across all teams in each LA area.</p> <ul style="list-style-type: none"> <li>• All LA are committed to looking at how they can bring the funding streams together locally to integrate teams and enable support to a wider reach of families based on need instead of postcode. All LA recognise they are at different points in this progress.</li> <li>• Midwifery has come on board and the process for antenatal notifications is being finalised to ensure families are offered the right support from the earliest point.</li> <li>• Discussions have begun regarding linkage to the Gwent Marmot region and are being progressed with the UCL Institute of Health Equity.</li> <li>• Evaluation discussions are ongoing</li> </ul>
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## Key Tasks

Ref	Task	Progress
1	<p>Gwent Midwifery and Early Years Strategy and then development of</p> <ul style="list-style-type: none"> <li>• Communication Plan</li> <li>• Workforce Development Plan</li> </ul>	<p>The Strategy has been completed and signed off at regional steering group on Monday 13<sup>th</sup> June 2022.</p> <p>The task groups to develop a regional multiagency communication plan and workforce development plan have been set up and are progressing.</p>
2	<p>Midwifery and Early Years Core Programme</p>	<p>The Midwifery and Early Years Core programme has been updated with amended contacts required during the antenatal and early years period by midwifery, health, and education.</p> <p>The launch will be held on 28<sup>th</sup> November with regional managers from all 6 organisations. An implementation programme will be developed in each local authority area depending on their local workforce context.</p>
3	<p>Data analysis and reporting and evaluation</p>	<p>The data and outcome measures workshop was started on Monday 11<sup>th</sup> July and is being</p>

		<p>developed further with help from external researchers to the programme.</p> <p>Evaluation will be completed in monthly workshops with Vanguard to ensure objective evaluation of the system change and implementation.</p> <p>Evaluation of outcome measures and individual family stories will be commissioned and developed in 2022-24</p>
4	Shared database across multiagency and multidisciplinary teams	<p>The shared database is being developed in BG using WCCIS in the pilot area. This is proving interesting and may support wider implementation in the health visiting and early years teams for the whole of the region during 2022-24.</p> <p>As an interim measure Caerphilly LA have developed a shared chronology for children actively being supported with interventions so multidisciplinary and multiagency input into the record enabling better up-to-date sharing of information to support the family and not needing the family to repeat their story.</p> <p>ABUHB and Caerphilly CBC have developed online information tools to give families easy access to the right information and support to meet their needs at the right time. This will complement Midwifery Notes which is an app for families in the antenatal period which also provides the right information straight to the mother's phone at the right stage. This app aims to go live on 2<sup>nd</sup> May 2023.</p>
5	Recognise the importance of the third sector and support the restart of community based support	<p>The Hierarchy of Support focuses on family strengths, community network and support and only then moves to use early years team resource and then specialist support if needed. This approach empowers communities and families and builds their resilience. Parent Network are supporting families/communities to set up their own parent and toddler / peer support sessions. This voluntary sector community support is building sustainable provision back into communities although it does take more</p>

		time to set up and develop than staff run activity.
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## Conclusion

There continue to be challenges around recruitment and retention of staff across the region and throughout many teams, which is likely to continue with the ongoing expansion of Flying Start phase 1 from September 2022, and continued expansion of Flying Start childcare phase 2A&B from April 2023.

The central health visiting contact line for ABUHB across Gwent is proving popular with families and professionals. The Caerphilly Early Years Hub is also proving accessible to families and professionals to access support when they need it antenatal to 7years.

Midwifery has recognised the need to be fully involved in implementation of the Midwifery and Early Years Strategy and the Core Programme which has been updated to include amended contacts under the Healthy Child Wales Programme.

The development of a regional Information Sharing Protocol is progressing well and a game changer for working together for families across the region removing the need for completion of forms to share basic family information. All children will be known antenatal to 7years to ease the sharing of information for those working with a family. Training for this new way of integrated working is being rolled out to all teams in 2023.

Increasing numbers of communities are starting to coproduce community peer support groups for social contacts. This is releasing staff time (who would have previously delivered the groups) to do more intense work with more vulnerable families.

ABUHB and the five LA leads are contributing to the Gwent Marmot region work to ensure that the work of the regional Early Years transformation programme is represented under Best Start in Life.

Contribution to the 7 Well-being Goals: A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

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## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report 1st May 22 – 31st October 2022

### Action Area AA2A

#### Volunteering

**Positive Change**— Developing a recognition of value and benefit of volunteering for well-being and encouraging involvement in the enablers

**Positive Start**— Embedding and supporting volunteering with children and families to develop citizenship

**Positive People**— Providing opportunities to develop a culture of sharing skills, supporting each other and promoting active citizenship.

**Positive Places**— Supporting resilient and cohesive communities by bringing people together for community action.

**Stephen Tiley**

12/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
Number of PSB partner volunteering opportunities promoted and filled	No
PSB staff take-up of volunteering opportunities	No
Number of volunteers moving into apprenticeships, employment	No

Quantifiable measures	Is there a risk this will not be achieved?
Volunteering journey case studies	No

## Evidence

Priority	Comment
Priority 1: Develop a coordinated approach to volunteering to enable all PSB partners to promote volunteering for wellbeing effectively	Continued use and promotion of the Volunteering Wales platform. All opportunities to advertise, recruit and support volunteers have been offered to partners and volunteers alike to carry out community activity. This has included supporting Caerphilly Cares to identify Caerphilly based volunteering suitable for staff volunteers.
Priority 2: Develop a PSB approach to Employer Supported Volunteering (corporate social responsibility) to enable staff of PSB organisations to volunteer	<p>GAVO support continued through to the end of the initial Caerphilly Buddy Scheme when the worker transferred to a permanent post, and into the re-focussed Employer Supported Volunteering scheme.</p> <p>GAVO has been consulting with WCVA and other CVCs to lead Gwent wide development of employer supported volunteering opportunities, working in direct partnership with businesses. GAVO is also currently working closely with Business in the Community to provide business expertise through employer supported volunteering with third sector, community voluntary organisations. Additionally, GAVO volunteering officers are providing key support for the PSB Green Spaces volunteering scheme, by providing volunteers for the tree planting scheme.</p>

<p>Priority 3: Recognise and utilise volunteering as a first step to the employment market</p>	<p>Volunteering is still seen as a key stepping stone into employment. To this end, GAVO volunteering officers organise regular meetings with Bargoed, Blackwood, Caerphilly JCPs to promote the value of volunteering to Jobcentre staff and claimants as a valid progression route into employment by providing employability skills and opportunities for training. For example, working closely with Cefn Fforest Miners Welfare Institute CIC to provide young-people with construction skills training.</p>
<p>Priority 4: Provide volunteering opportunities that are appropriate for all ages and sectors of the community</p>	<p>This continues to be the focus of GAVO Caerphilly Volunteering Team. The Team continues to have the highest numbers of Volunteers placed and supported into opportunities across the four boroughs where we work. This is exemplified where GAVO volunteering officers attend a wide range of places and events, such as Fresher's Fairs at both Crosskeys and Ystrad Mynach colleges, where they are able to reach young-people, Local Jobcentres, C4W outreach venues and community events for example. December 2022 saw the return of the GAVO Caerphilly One Beat third sector networking and showcase event, held at Blackwood Methodist Church. Twenty-eight organisations were represented, providing GAVO volunteering officers with opportunities for liaising with a diverse number of community voluntary organisations to offer volunteering support.</p>

## Key Tasks


Ref	Task	Progress
2A.1.2	Mapping/capturing current volunteering opportunities across PSB Partners	<p>GAVO continues to promote opportunities for volunteering with partners and has worked with CCBC and ABUHB to support volunteering opportunities in well-being activities, projects and services.</p> <p>Looking toward 2023 there are potential opportunities to support volunteering through volunteering to employment schemes via ABUHB and the NHS, where people from</p>

		<p>communities high on the Welsh Index of Multiple Deprivation will have a chance to volunteer in a health, social care and well-being role that may lead on to meaningful employment within the NHS.</p> <p>This is consistent with a Community Wealth Building and Well-being Economics approach and GAVO volunteering officers can play a key role in facilitating progression routes from volunteering into employment.</p>
2A.1.3 & 2A.4.2	<p>Research current volunteering policies &amp; strategies, good practice in volunteering, and corporate volunteering policies with PSB partners and wider network including regional, national and UK models</p> <p>To work with PSB partners to make reasonable adjustments to volunteering opportunities to enable the involvement of people with additional support needs, in line with the auspices of the Equality Act and the Corporate Values Statements of PSB Partners. Apply Equality Impact Assessment methodology</p>	<p>GAVO continues to liaise with Welsh Government and WCVA on any policy changes impacting on Volunteering. Where these have been updated, they have been communicated and publicised.</p> <p>The Restart Volunteer Support Programme which helped volunteer run groups with risk assessments to re-open facilities came to an end in March 2022 with 40 community venues assessed and advised.</p> <p>As organisations restarted their services volunteering opportunities have been encouraged and promoted, including work with White Rose Centre during their Wellbeing Event week where GAVO supported their events to promote opportunities. Working closely with organisations such as the Integrated Wellbeing Networks has identified opportunities for volunteers with additional support needs such as opportunities with People First at Tarragan Educational Gardens, celebrating their 13<sup>th</sup> Anniversary, as well as other voluntary organisations.</p>
2A.1.5	<p>Promote volunteer recognition scheme as a PSB i.e. Annual Volunteering Awards and volunteering recognition certificates</p>	<p>For Volunteering, much of Q1 was communicating with organisations to prepare for Volunteers' Week which was from 1st-7th June. Volunteers week gave GAVO the opportunity to engage locally, with many organisations requesting volunteer recognition certificates.</p>

GAVO was pleased to work in conjunction with CCBC Communications and Policy to bring back the face to face Volunteering Awards this year in October to celebrate volunteering with recognition of volunteering efforts over a number of new categories and with the incorporation of the Mayor's Civic Awards and High Sheriff's Award for the first time.




There was enthusiastic support from the community and Employer Supported Volunteers for the tree planting initiative at Ynys Hywel farm with over 100 volunteers taking part. GAVO Volunteering Officers are involved in the ongoing discussions to widen the project and the potential to encourage a social enterprise development at Ynys Hywel to raise saplings, providing a ready supply of trees for further planting projects in communities. Other community sites are being identified for planting in March 2023.

		
2A.1.6	Develop a Volunteering Strategy for Caerphilly integral to which are the Caerphilly PSB Partners	Work will progress in Q4 with support from CCBC SPF grant to develop a Volunteering Strategy utilising GAVO and external expertise to develop policy documents for the PSB, in conjunction with a Third Sector Partnership Agreement which has been drafted and is in process of approval.
2A.1.8	Apply technology to support the promotion of and participation in Volunteering – Volunteering Wales digital platform	<p>GAVO continues to promote the use of Volunteering Wales as the system to promote, recruit and manage Volunteers and opportunities. The system has been under review during 2022 and a new version, which is intended to be more user friendly for statutory sector partners is due for launch in Q4.</p> <p>Facebook and Social media is also being used more for Volunteer recruitment, by GAVO, Organisations and the Caerphilly Buddy scheme, with the latter also having online sign up.</p>
2A.2.3 & 2A.2.4	<p>Understand and define the benefits of Employer Supported Volunteering programmes, and the Corporate challenges around implementation and work through the challenges</p> <p>Develop Caerphilly as a lead and exemplar for Employer Supported Volunteering (corporate social responsibility)</p>	<p>Following several months of planning and consultation with employees and key partners, the CCBC Employee Volunteering Scheme was fully endorsed by CMT and finally launched digitally in October 2021 with all the supporting documents and information posted on the employee Intranet site.</p> <p>The main challenges have been delays or restrictions in engagement both with employees and community organisations due to Covid, either practically or due to high levels of the virus in the community. This prompted the digital approach to promotion taken during</p>



		<p>the initial stages prior to and following the launch, which facilitated communication with large numbers of staff but perhaps not the impact achievable with the preferred, personal approach.</p> <p>There were some initial teething issues with registering employees on Volunteering Wales, as the IT security filtering system was blocking or delaying the registration process, leading to confusion and frustration among employees. Working with the WCVA, Team Kinetic (providers of the system) and our corporate IT team these issues were eventually resolved however the team continue to monitor this as/when new employees are engaged.</p> <p>The main objective for team going forward will be to grow the Employee Volunteering Scheme ensuring quality volunteering opportunities that benefit the volunteer &amp; the community. Developing skills in the use of Volunteering Wales platform and including this as a tool for managing all CCBC opportunities; linking with WCVA and GAVO volunteering team to support training and learning for those staff managing volunteers/opportunities who aren't familiar with the system</p> <p>The next phase in the development of the scheme will expand on some areas of work identified during the last year, including but not limited to: development of an overarching volunteering policy &amp; strategy, engaging the private sector (particularly large scale contractors) in volunteering for community benefits, establishing an internal network of providers and standardising our procedures/policies so there is a universal offer and quality experience for volunteers.</p> <p>This work will be done in partnership with GAVO to offer technical advice/support to our team and other CCBC departments as part of the network, particularly in relation to policy development.</p>
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<p>2A.3.3</p>	<p>Recognise and celebrate volunteering achievements and the personal journey of Volunteers and inspire participation through positive publicity and the celebration of and achievement of Volunteers.</p>	<p>As outlined in 2A 1.5, Volunteers week has been an important event to During Q1 to celebrate volunteering achievements and the personal journey of Volunteers to inspire participation, as was the Volunteering Awards, back face to face this year. Sponsorship from the Caerphilly Observer included publicity in the newspaper as well as on CCBC, partners' social media and our own monthly Caerphilly Third Sector Bulletin. All nominated volunteers were presented with a certificate of recognition for their contribution to their community and the voluntary sector.</p> <p>This year, twenty-eight organisations were represented at One Beat, once again providing evidence for the value of the event to the county borough and the third sector, and demonstrating that One Beat is the premier voluntary sector networking and showcase event in the Caerphilly county borough.</p> 
<p>2A.4.3</p>	<p>To work with Third Sector Organisations, community groups and other partners to maximise participation in Volunteering from different ages and sectors of the community and implement promotion and communication strategies where there are gaps in participation from certain ages and community sectors.</p>	<p>The GAVO team in Caerphilly has worked consistently and increasingly across the period with a diverse range of voluntary organisations as they re-open to reinvigorate services and activities. The team have provided more in depth support to a number of groups with business planning, management reviews and governance review workshops, to support volunteer trustees and encourage more diversity in volunteer trustees coming forward. New Chatty Cafés have been supported to set up across the borough in Rhymney and</p>



		Lansbury Park and there has been a particular focus on activities for wellbeing.
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## Conclusion

Contribution to the 7 Well-being Goals: A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

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## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report 1st May 2022 – 31<sup>st</sup> October 2022

### Action Area AA2b

#### Job Growth & Employability Support

**Positive Change**— working with PSB partners and local employers to establish a locally co-ordinated gateway into placement, apprenticeship and employment opportunities

**Positive Start**— providing a direct access route into opportunities for participants of employment support programmes, to match labour need with available local workforce

**Positive People**— support local people to fulfil potential and access relevant training and placements, apprenticeships and employment, to enable them to take up opportunities and achieve greater individual prosperity

**Positive Places** – develop local jobs and career routeways for local people, improving prosperity and reducing worklessness across communities

Carolyn Beddis/Greg Roach

12/12/2022

### Performance Levels

<b>Performance measures where identifiable</b>	<b>Is there a risk this will not be achieved?</b>
Increase the number of people supported into employment via the flagship employment programmes.	No
Increase the number of residents engaged in apprenticeships, traineeships and work placement opportunities.	No
Increase the number of local businesses offering opportunities for apprenticeships, traineeships, work placements and sustainable employment. –	No – 92 employers have been engaged with this financial year.
Increase the number of apprenticeships, work placements and employment opportunities provided by Caerphilly Council.	No
Increase the number of opportunities for apprenticeships, traineeships, work placements and sustainable employment provided as a result of links with procurement contracts.	No

<b>Quantifiable measures</b>	<b>Is there a risk this will not be achieved?</b>
<b>34 P1, 73 P3</b>	
Achieve annual targets for people into work via employment support programmes, as follows: CfW – 72 job entries, CfW+ - 275 job entries	No
Support 100 local employers via participant matching with Employability Support programmes	No
Promote Kickstart take-up within CCBC departments and partner organisations, linking to Employability Support participants where appropriate – establish 15 Kickstart Placements	Yes – Completed. 8 participants completed placements. 2 participants became full time employees in the same role, 2 became relief employees in the same role, 1 supported into alternative employment, 2 are being supported by employment programmes
Complete full pilot year of Caerphilly Academy – Gateway to Employment (apprenticeship programme) – develop 12 apprenticeships/opportunities via Academy –	No – Academy Mentor has supported corporate Apprenticeship scheme with their recruitment and retention of 2 intakes of Apprentices: January 2022 – 9 - September 2022 – 10 32 apprentices/trainees have been

	appointed under the CCBC Apprenticeship scheme.
Work with Procurement departments to maximise community benefits and targeted recruitment and training opportunities (arising from public sector contracts) – develop 32 opportunities via procurement contracts	No - BLO has supported Wilmot Dixon and Lovells with 3 vacancies, including a Gates Person and Labourer, for the construction of new homes built on land bought off the council. Employment Managers liaising with Linc Housing association to provide TR&T for several local developments planned for 2023.

## Evidence

Priority	Comment
AA2b.1 – Establish an all age apprenticeship programme across PSB member organisations with a co-ordinated point of access.	<p>Significant progress made across CCBC HR and Academy teams to deliver range of placements and apprenticeships, both through central budgets and via the Kickstart scheme, aligned to workforce needs where appropriate. Supported by Academy Pilot programme and Academy Mentor who is in place to provide additional support to maintain individuals in post and maximise success of opportunities.</p> <p>Mapping exercise is under development to establish opportunities across PSB members and consider possibilities for co-ordinated point of access. A Mapping document has been distributed to partners to assess both needs and opportunities.</p>
AA2b.2 – Maximise the opportunities for residents through the Cardiff Capital Region City Deal and the Valleys Task Force, through local and regional job creation	Significant levels of employer engagement occurring across PSB member organisations (see specific updates below), providing support with schemes including Kickstart, apprenticeships and training pathways, to grow local jobs and match individuals to these roles via employment programmes.

	Partnership work ongoing on local and regional level to develop shared investment plan via the Shared Prosperity Fund (SPF), to ensure ongoing employability support and job creation across the Borough and the Cardiff Capital Region.
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## Key Tasks

Ref	Task	Progress
A	Support local and regional employers to grow sustainably through the provision of an appropriately skilled workforce (utilising processes including redundancy response and promoting initiatives such as the Welsh Government Employer Incentive Scheme, providing a financial incentive for businesses to recruit apprentices)	<p>The Kickstart scheme within CCBC, was successful in recruiting 8 of the 10 planned positions: with 4 of the participants securing paid employment within the LA. The rollout of Kickstart within CCBC was supported heavily by the Academy project, whereby the Academy Mentor was able to support all aspects of recruitment and on-boarding – as well as providing ongoing mentoring to the individuals once they had commenced in employment. This mentoring support has been essential in ensuring retention of some individuals whilst they have been settling into their placements for example where liaison with managers has been required in resolving initial “teething” issues.</p> <p>CCBC, DWP, local colleges and other partners working with employers across the county Borough to support growth.</p> <p>The new Jobs Growth Wales Plus (JGW+) programme has now launched for individuals aged 16 to 18 years of age and have 3 strands depending on the individuals entry point:</p> <ul style="list-style-type: none"> <li>- <b>Engagement Strand</b></li> <li>- <b>Advancement Strand</b></li> </ul>

		<p><b>- Employment Strand</b></p> <p>Kick Start scheme came to an end on 30<sup>th</sup> September 22.</p> <p>CCBC Business Liaison has supported local employers to grow through provision of workforce, via our CCBC Employment support programmes. Employers supported locally include Lovells, Stagecoach, Iceland, Celtic Orientals, Aneurin Bevan Health Board. This has included both placements and employment opportunities. Over 100 opportunities offered across more than 50 different employers during reporting period.</p> <p>As an example of this work, the Senior Business Liaison Officer has worked closely with CCBC Procured contractor to match job opportunities to participants accessing the employment support programmes. As a further element in this support, the CCBC Academy Mentor or CFW Mentor was able to offer additional support to applicants where required, to ensure their progression into these opportunities, for example by supporting them to access the additional qualifications and collate the necessary paperwork to enable them to start in the role. In one example, this additional support resulted in a successful outcome for both the contractor and the participant, who is now in full time employment. (Gates person eg)</p> <p>Business Liaison Officer also engaging with Caerphilly Business Club to promote support available to local businesses in meeting workforce needs.</p> <p>- In addition, training pathways have been delivered to support the upskilling of local people to meet demand in local businesses, via</p>
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		<p>relationships formed by the Business Liaison Officer, including:</p> <p>Construction Retail HGV</p> <p>An Employment Fayre was also held for local job seekers to meet with employers and discuss their opportunities.</p>
B	<p>Support local town centres and high streets to grow sustainably through engagement with employability support schemes to match emerging workforce with labour demand (utilising processes including redundancy response, Kickstart, Jobs Growth Wales)</p>	<p>Employment support teams have engaged with employers across town centres through general promotion, to advertise support available.</p> <p>Staff across employment support, business support and town centre teams working together to develop plans under Shared Prosperity Fund, to consider joint proposals for supporting town centre growth and improved prosperity for local people via local employment. A new Town Centre Manager and two Town Centre Support Officers have been recruited, who are liaising with the five principal towns, holding town centre mtgs to engage with businesses to address their needs and identify any employment opportunities.</p> <p>Survey sent out to businesses across town centres (and wider Borough) to explore employer needs, developed in partnership between CCBC Business Enterprise Renewal Team and Employment Support team.</p> <p>UPDATE- Skills and employability survey sent out via business channels to establish gaps in skills around the Region, in addition to being shared via Caerphilly Business Club. Work around this is still being undertaken, with the team consistently liaising with businesses to find any skills gap shortages and identify recruitment needs.</p>



C	<p>Engage effectively with local communities and residents to promote placement, apprenticeship and employment opportunities offered by PSB partner organisations</p>	<p>Ongoing - Locally, employment support teams within CCBC work with partners including the DWP to provide opportunities to local communities, directly via the Jobcentre Plus jobseeker referral process – and also via outreach engagement work to reach communities/individuals who are not engaged with JCP. The Employment Team operate Hubs in communities where they can promote opportunities to local residents.</p> <p>In relation to the recent apprenticeships that have been made available within the local authority, CCBC have developed marketing materials and videos to highlight our services and jobs, specifically targeting our young people.</p> <p>In addition to this, CCBC Workforce Development Team and Academy Mentor worked in partnership with Coleg y Cymoedd in Q3 2022 to attend college events to promote the brand-new apprenticeship programme and opportunities to students.</p> <p>In addition, the Academy Mentor organised two events at Coleg y Cymoedd targeting Health and Social Care and Catering learners to give information about apprenticeships, the opportunity to talk with a representative from the departments and to provide time with employment mentors from the employment support teams to explain the application process.</p> <p>The Academy Mentor supported Caerphilly Homes department to recruit for 10 apprentices which started in September 2022. This included attending Futures Fest events at Coleg Y Cymoedd at both Ystrad Mynach and Nantgarw campuses, in addition to dedicated sessions to Level 2 Plasterers to apply for the vacancies. The Academy</p>
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		Mentor also co-ordinated two-week work experience opportunities with the department.
D	Work with the Procurement Enabler to maximise community benefits and targeted recruitment and training opportunities arising from public sector contracts.	<p>Caerphilly Social Value (SV) Policy and Themes, Outcomes and Measurement (TOMs) Framework formally endorsed and implemented by Cabinet. Information circulated within the Council via Officers, Intranet and externally via Website. TOMs Framework has been included in 22 tender opportunities across several category areas with weightings attributed to the associated award criterion. Knowledge and learning continue to develop in the team in order to undertake standalone processes.</p> <p>Supplier Relationship Officer continues to engage weekly with Procurement team to review Procurement Forward Workplan and identify opportunities to maximise social value including but not limited to targeted recruitment and training, supply chain, community and education initiatives.</p> <p>Regular meetings scheduled with Caerphilly CBC Employment Support team to discuss and review forthcoming procurement opportunities.</p> <p>Procurement team continue to publicise and raise awareness of embedding Social Value across the Council's third party spend.</p>
E	Maximise the earning capacity of residents by ensuring they have the right qualifications and skills to meet local labour market needs	Colleges, training providers and Employment Support teams continuing to provide education, training and upskilling for local residents. Specific pathways delivered (e.g. construction, Retail) and further pathways being developed to try to address current demand sectors including care and HGV.

		<p>For example, within the past 6 months, more than 10 participants have completed LGV/HGV training, which has been identified as a demand sector, with 3 having secured employment. Business Liaison staff have developed a close partnership with a local employer who has offered assessments to 10 participants so far; and 3 participants have now entered employment with this employer following completion of their training. There have been some delays in this process due to unavoidable delays in gaining the required licences, however we hope to see several more of these participants progress into jobs with this employer in the coming months.</p> <p>Employment programme participants are also supported to return to Further Education where this is identified as the appropriate route for their chosen career path.</p> <p>Over the last 6 months, CCBC employment support programmes have achieved 63 training outcomes for local residents as a route to employability.</p>
F	<p>Ensure apprenticeship and employment pathway programmes are aligned to workforce planning needs and where skill shortages are evident, including areas and roles that are difficult to recruit to across PSB partner organisations</p>	<p>Within CCBC, Employment Support and HR teams working closely together to align work placements, apprenticeships and employment pathways to workforce demands. Also carrying out specific activity with targeted departments who are experiencing specific recruitment problems, to develop new and possibly innovative ways to address these issues. Initiatives have been established with CCBC Care Department to make the recruitment process more effective and support applicants into these vacancies.</p>

		<p>Work has been undertaken with Heads of Service to consider how apprenticeship and employment pathway programmes can support workforce planning across the organisation, in particular in areas where there are local and national skills shortages.</p> <p>21 apprentices have started with CCBC Caerphilly Homes department since January 22. They were supported by the Academy mentor to enrol with Coleg y Cymoedd onto the relevant apprenticeship courses. The mentor provided the support to submit applications, arranging meetings with NVQ assessors and completing the WEST Assessments.</p> <p>32 Apprenticeships have been recruited via CCBC Workforce Development team and Academy Mentor through a number of activities with local colleges.</p> <p>A mapping exercise is being undertaken to identify opportunities across the PSB.</p> <p>Reps from local authority also attend Regional Skills Partnership meetings, where insight is shared into regional labour demands, enabling Caerphilly teams to align activity to these demands where appropriate.</p>
G	<p>Create a robust schools, college and vocational career pathway into employment, in particular working closely with schools and colleges to engage young talent into vocational pathways as an alternative to university. This includes work experience placements and links with local businesses</p>	<p>Links ongoing between CCBC staff and Coleg y Cymoedd futures team to support those learners seeking employment and avoiding becoming NEETS.</p> <p>In progress - Work is being undertaken with the Chief Education Officer and Head Teachers to consider how the Council can engage more effectively with schools and offer more work experience placements so that pupils have a better understanding of the Council's business and future</p>

	<p>employment opportunities. CCBC are also considering how we can support a request from Careers Wales to implement a Work Experience programme for Year 10 pupils who have become disengaged through the pandemic.</p> <p>Employment programme staff are linking closely with Youth Progression co-ordinator and Careers Wales Advisers to identify destinations for those who have complex barriers and low attendance at school.</p> <p>Business Liaison Officer is linking with businesses to offer support to Careers Wales to engage with young people.</p> <p>CCBC Workforce Development Team and Academy Mentor worked in partnership with Coleg y Cymoedd in Q2 2022 to attend college events to promote the brand-new apprenticeship programme and opportunities to students.</p> <p>In addition, the Academy Mentor organised two events at Coleg y Cymoedd targeting Health and Social Care and Catering learners to give information about apprenticeships, the opportunity to talk with a representative from the departments and to provide time with employment mentors from the employment support teams to explain the application process.</p> <p>The Academy Mentor is also collating information from Coleg y Cymoedd learners who have expressed an interest in gaining work experience onsite with CCBC (liaising with the department to assess learners' availability and arranging health and safety inductions at Tir y Berth depot prior to going out on site.)</p>
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H	Ensure existing staff within PSB partner organisations are able to undertake training to improve their skills and knowledge, and access apprenticeship opportunities where appropriate	Employment Managers provided update at PSB LDB meeting highlighting training and upskilling opportunities available.
I	Develop a shared apprenticeship programme (Caerphilly Academy) within the local authority and across PSB partner organisations	<p>Caerphilly Academy has progressed well over last 6 months:</p> <ul style="list-style-type: none"> <li>- Work has been ongoing with HR to develop processes, terms and conditions to enable placements and apprenticeships.</li> <li>- 8 young people supported into Kickstart placements within CCBC (see detailed update in section J below)</li> <li>- 21 apprentices supported as part of Caerphilly Homes team with support from the Academy Mentor.</li> <li>- Academy support given to CCBC HR dept in rollout of over 20 apprenticeships (currently in recruitment stage)</li> <li>- 1 x 6 month paid placement has commenced within CCBC in Q3 22. Considerable support given by Academy Mentor to address barriers such as those relating to Occupational Health.</li> <li>- Scheme not yet at stage of rolling out further across PSB, as still embedding within CCBC as single organisation at present.</li> </ul>
J	Promote Welsh Government and UK Government initiatives (including Kickstart, Jobs Growth Wales, Traineeships) to employers as an entry point to apprenticeships and/or sustainable employment	<ul style="list-style-type: none"> <li>- Business Liaison and Business Support staff continue to support local employers, which includes discussing opportunities to build and upskill workforce.</li> </ul> <p>Employment Support and HR teams working closely together to develop a framework to</p>

		<p>support pathways to employment through placements. HR are developing terms of reference and safe procedures for onboarding to support this.</p> <p>8 unemployed young people were successful in gaining employment with CCBC through the Kickstart Scheme. CCBC supported the scheme by increasing the wage offered by the DWP from National Minimum Wage to Foundation Living Wage</p> <ul style="list-style-type: none"> <li>- The scheme was promoted heavily within the local job centres to the target audience and communicated to a wide number of internal CCBC departments who work with the eligible individuals and promoted widely to local partnerships</li> <li>- The Academy worked very closely with departments to create job roles that would allow the successful applicant to gain the much-needed experience and knowledge to start a career in their chosen field. The Academy Mentor worked closely with CCBC HR Department to provide a smooth onboarding process for the successful applicants and in most cases the very tight turnaround time from interview to start date was met and this was deemed a successful joint venture.</li> <li>- All applicants were offered support from the Academy and the CCBC employment support programmes at every opportunity. The successful applicants were introduced to their future mentor at interview stage and</li> </ul>
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		<p>have developed and continued that relationship.</p> <ul style="list-style-type: none"> <li>- Of the 8 Kickstart employees, 2 have secured full time employment. 2 became relief employees in the same role, one moved to a new area and supported into employment, two are being supported by employment programmes, one ceased contact (due to ongoing medical issues)</li> </ul>
K	<p>Develop a career offer locally that promotes the foundational economy as a route to economic prosperity for people of all backgrounds (linking to the Resilient Communities Action Area), supported by appropriate pathways</p>	<p>CCBC Employment Support and Academy teams have developed multiple employment pathways supporting care &amp; health services, linking in partnership with the Council's Transformation team to consider innovative recruitment solutions.</p> <p>Teams have supported Care managers to recruit on several occasions during the last 6 months. Academy support has proved essential in this instance to resolve some initial issues relating to workplace behaviour etc. This has resulted in a positive outcome, with both the employee and the recruiting manager happy with current progress – and demonstrates the difference that additional mentoring support can mean for job sustainability in the case of those with little to no prior work experience.</p> <p>Teams are also working with CCBC Care, Cleaning and Catering teams on an ongoing basis to address problems with recruitment, including development of a sector specific vacancy event. This is currently being piloted.</p>
L	<p>Provide support to businesses to improve their competitive edge and to take advantage of new opportunities through the</p>	<p>CCBC Business Liaison have continued to support many businesses across the borough by supporting in the development of work experience, apprenticeships and placements</p>



	<p>provision of placements, apprenticeships and/or paid employment – linking directly to available regional workforce via employment support programmes</p>	<p>– and promoting these opportunities to participants from all employability programmes. The Business liaison team is able to offer a bespoke employment service to each business it serves. This service provides a competitive advantage to those companies that use our services, enabling access to training budgets and support staff to enable them to identify the correct candidate for each job and providing opportunities to develop training and recruitment pathways to upskill individuals to meet employer needs.</p> <p>Over the past 6 months, key employer relationships formed/maintained have included:</p> <ul style="list-style-type: none"> <li>• Iceland</li> <li>• Drumlord</li> <li>• Adventure Travel</li> <li>• Stagecoach</li> <li>• Celtic Orientals</li> <li>• Andrew Scott</li> <li>• Aneurin Bevan UHB</li> <li>• B&amp;M Bargains</li> <li>• Peacocks Distribution Centre</li> <li>• Care Supply Pool</li> </ul> <p>As a PSB action area group, we now need to expand this activity across the group, to coordinate key employer contacts to avoid duplication across agencies.</p>
M	<p>Develop close links with the Volunteering element of the Action Area to provide residents with opportunities for progression into employment</p>	<p>No significant update at this stage – to be developed. (However, CCBC Employment teams maintain strong links with Caerphilly Cares team, who support volunteers alongside GAVO and refer in to employment programmes where appropriate).</p>
N	<p>Map all current traineeship and apprenticeship programmes and</p>	<p>Mapping exercise is currently being collated with information from PSB members to identify:</p>

	structures across PSB partner organisations	<p>a) What staffing/training/apprenticeship needs PSB member employers may have</p> <p>b) What PSB member training providers can deliver to meet these needs</p> <p>We will be meeting in Q4 to analyse the data from the mapping exercise.</p>
O	Explore the most appropriate way to deliver a 'one stop shop' approach across PSB partner organisations, to raise awareness of apprenticeship opportunities	<p>No significant update at this stage. Individual and ad hoc work being done to promote opportunities with different PSB members (e.g. recent work between CCBC and Coleg y Cymoedd to promote apprenticeship opportunities to students), but there remains significant potential to co-ordinate this activity across all PSB members once mapping exercise completed in January 23.</p>
P	Identify how best to influence and maximise apprenticeship and training opportunities from the Cardiff City Region for Caerphilly county borough and its residents	<p>Ongoing - A number of senior officers are working with officers from the Cardiff City Region to maximise apprenticeship and training opportunities.</p> <p>Reps from CCBC also attend CCR Regional Skills Partnership meetings, to influence discussion around opportunities offered by group, feeding back and linking in where appropriate.</p> <p>Reps from CCBC, local colleges, WG and others have been part of recent ongoing discussions concerning the Shared Prosperity Fund (SPF) and how it may be allocated across Caerphilly to ensure delivery of outcomes relating to People and Skills. This is part of a co-ordinated regional approach to employability across the CCR, to include regional interventions, pathways and opportunities, where appropriate, to meet labour market demand in priority sectors across South-East Wales.</p>

Q	Engage with schools at the earliest possible opportunity in a child's life to highlight the positive benefits of apprenticeships as a realistic alternative to university	<p>CCBC – No significant update from previous report. Work is still being undertaken with the Chief Education Officer and Head Teachers to consider how the Council can engage more effectively with schools and offer more work experience placements so that pupils have a better understanding of the Council's business and future employment opportunities.</p> <p>CCBC Employment teams considering how best to involve schools within evolving engagement plans now the pandemic is over. Consider links with Caerphilly Business Club and how the engagement supports school links.</p> <p>CCBC Workforce Development have been working with Careers Wales to engage Year 11-13 pupils, raising awareness of the opportunities for employment within the authority and marketing our apprenticeship opportunities. As part of a wider recruitment campaign, CCBC have developed marketing materials and videos to highlight our services and varied job opportunities, specifically targeting our young people with a view to giving them a better understanding of their options.</p>
R	Identify upcoming growth sectors and labour market demand across Borough and wider Gwent region	By constantly liaising with CCBC business team, JCP, community groups, partner organisations, Business Wales, CCR Regional Skills Partnership and Welsh Government, we are able to identify upcoming growth sectors and labour market demands. We have strong communications with local community groups, other local authorities and also local colleges. Through constantly liaising with these groups we are able to be proactive in our approach to employment support for Caerphilly and the wider Gwent region.

		<p>Staff from across the PSB are also represented on regional groups to develop joint plan for Shared Prosperity Fund, which includes consideration of regional growth sectors when developing proposals. Work is being planned in Q4 and leading into 2023 to develop Labour Market Intelligence to drive forward the SPF People and Skills strand.</p>
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## Conclusion

The past 6 months have shown positive progression within this action area, although there have been significant changes within the CCBC management structure, developments are still ongoing. In particular, CCBC has seen significant growth in its apprenticeship offer, driven forward by the HR team. The Caerphilly Academy has evolved in its delivery with individuals supported by the apprenticeship schemes and with the commencement of our first Academy paid placement, the Academy mentor proving central to the success of these initiatives in many cases.

There is still much to be done to develop a co-ordinated Borough wide apprenticeship offer across Caerphilly, however the group is now meeting on a quarterly basis and a long overdue mapping exercise is now being progressed which will form the basis of this partnership approach to apprenticeships.

Much success has also been seen in terms of general job growth in both the public and private sectors, with local employers being supported by employment support teams to fulfil recruitment needs in the form of an appropriately skilled workforce.

Contribution to the 7 Well-being Goals: A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report May 2022 to October 2022

### Action Area 3

#### Good Health and Well-being

Good Health and Well-being is one of 5 Action Areas within The Caerphilly We Want Well-being Plan 2018-23. It supports the achievement of the plan's 4 Well-being Objectives:

**Objective 1: Positive Change** - A shared commitment to improving the way we work together

**Objective 2: Positive Start** - Giving our future generations the best start in life

**Objective 3: Positive People** - Empowering and enabling all our residents to achieve their own potential

**Objective 4: Positive Places** - Enabling our communities to be resilient and sustainable

**Alison Gough**

07/12/2022

## Performance Levels

Outcome	Is there a risk this will not be achieved
<p><b>AA.3.1 Outcome 1</b> – Working with public health on promoting good health such as smoking cessation. Smoking prevalence reduced to 16% by 2020.</p> <p><b>AA.3.1 Outcome 2</b> – Working with public health to achieve uptake in childhood vaccinations flu vaccinations and Covid -19 vaccinations <b>There should be a 95% uptake in childhood vaccinations, an uptake in flu immunisations as follows - 75% in 65-year-olds and over and 55% in at risk groups aged 6 months to 64 years.</b></p> <p><b>AA.3.1 Outcome 3</b> – Achieve targets in national screening programmes. <b>There should be an uptake in the following areas for national screening: 60% uptake for bowel; 70% uptake for breast; 80% for cervical.</b></p> <p><b>AA3.1 Outcome 4</b> – Working with partner agencies to promote good mental health and awareness of available services such as counselling with Caerphilly Mind, Hospital Discharge Service with Age Cymru Gwent, MELO website and the Green Nature Prescribing Initiative. Working with GP’s to ensure working knowledge of the Green Nature Prescribing initiative. Promote MELO website and resources. Promote resources and access to Caerphilly MIND and Age Cymru Gwent.</p> <p><b>AA3.2 Outcome 1</b> – Ensure relevant information sharing and access to up-to-date resources such as Care First and MELO Connect 5 training. Caerphilly Council staff will have access to an Employee Volunteering Scheme. Roll out MELO Connect 5 training to staff and evaluate uptake. Work with communications teams to distribute documents and resources related to well-being. The Employee Volunteering Scheme is linked to staff well-being and provides benefits to partner agencies.</p> <p><b>AA3.3 Outcome 1</b> – Improved delivery of preventative and effective services in each geographical area. Improved awareness and access to services provided locally. Ensure strategic priorities between the NCN, IWN and PSB are linked and are working together.</p> <p><b>AA3.4 Outcome 1</b> - More communities and residents engaged and involved in place-based discussions and decisions regarding health and wellbeing.</p>	No

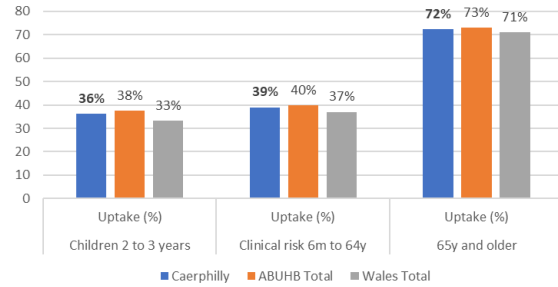
Feedback from community groups and uptake in services for health and well-being groups in local areas.	
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## EVIDENCE

### Key Tasks

Ref	Task	Progress						
AA3.1	Outcome 1 Promote and encourage people to avail of smoking cessation support and details of how this can be accessed. Promote and encourage people to avail of screening services with details of how these can be accessed. Promote positive messages about vaccinations and encourage reading from reputable resources.	3% of the smoking population in ABUHB were treated in 2021/22. In November 2021 2WTE Help Me Quit Hospital Advisors were employed in ABUHB to provide targeted support to inpatients. There continues to be challenges in the delivery of stop smoking provision including Varenicline, a prescription only medication commonly known as Champix, being withdrawn from the market in August 2021. As well as this there is continued pressure on community pharmacy services with conflicting demands including the introduction of the NHS Common Ailments Scheme.						
	Outcome 2 - Working with public health to achieve uptake in childhood vaccinations flu vaccinations and Covid -19 vaccinations	<p>The Flu 2022/23 vaccination programme commenced in September and to date there is good uptake in the older age group. Colleagues across the health board continue to promote and vaccinate at risk groups and the 2–3-year-old category.</p> <p>To 29 Nov 2022 the number and percentage vaccinated is as follows: -</p> <table> <tr> <td>36% (1324)</td> <td>2-3 Year Group</td> </tr> <tr> <td>39% (10,483)</td> <td>&lt;65 Year at Risk Group</td> </tr> <tr> <td>72% (27,768)</td> <td>Over 65 Age Group</td> </tr> </table> <p>The graph below shows how the borough compares to the region and Wales.</p>	36% (1324)	2-3 Year Group	39% (10,483)	<65 Year at Risk Group	72% (27,768)	Over 65 Age Group
36% (1324)	2-3 Year Group							
39% (10,483)	<65 Year at Risk Group							
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Flu Vaccination Uptake  
Report Date 29 Nov 2022

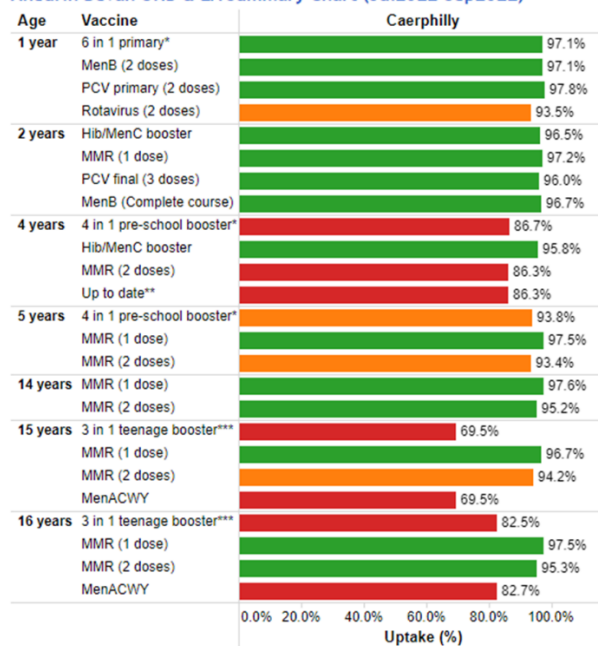


The COVID immunisation programme continues with the Autumn 2022 boosters being offered to population groups aligned to the flu programme. There has been good uptake of the booster - key reporting categories below show the uptake to 30<sup>th</sup> Nov 2022: -

- Residents in a care home for older adults = 91%
- All adults aged 65 years and older = 78%
- Severely Immunosuppressed = 69%

The national Childhood Immunisation Programme continues and Caerphilly achieves well against the target in the majority of categories. See table below-

Aneurin Bevan UHB & LA Summary Chart (Jul2022-Sep2022)





AA3.1	Outcome 3 – Achieve Targets in National Screening Programmes; Tracey Deacon to complete	<p>Uptake standard compared in the chart below:</p> <table border="1"> <thead> <tr> <th></th> <th>Standard</th> <th>Caerphilly</th> </tr> </thead> <tbody> <tr> <td>Bowel Screening</td> <td>60%</td> <td>68.70%</td> </tr> <tr> <td>Breast Screening</td> <td>70%</td> <td>72.70%</td> </tr> <tr> <td>Cervical Screening</td> <td>80%</td> <td>71.70%</td> </tr> </tbody> </table>		Standard	Caerphilly	Bowel Screening	60%	68.70%	Breast Screening	70%	72.70%	Cervical Screening	80%	71.70%
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AA3.1	Outcome 4 – Working with partner agencies to promote good mental health and awareness of available services	<p>It is recognised that one impact of the pandemic is an increased need to support key interventions for local populations around good mental health and wellbeing.</p> <p>The three NCNs have again this year invested in the Psychological Health Practitioner roles.</p> <p>There is ongoing promotion and investment in the IRIS Training and support programme which enables GPs and GP practice staff to identify patients affected by domestic violence and abuse and refer them to specialist services, benefiting the patient and saving NHS resources.</p> <p>The health board continues to commission additional counselling capacity with Caerphilly MIND who support the primary care mental health service to address the volume of referrals received.</p> <p>The NCNs will continue to use and promote these services as well as working and engaging in the Green Nature Prescribing Initiative, MELO website and all other resources available.</p>												
AA3.2	Outcome 1 – Ensure relevant information sharing and access to up-to-date resources such as Care First and MELO Connect 5 training. Caerphilly Council staff will have access to an Employee Volunteering Scheme. Roll out MELO Connect 5 training to staff and evaluate uptake. Work with communications teams to	<p><b>MELO</b> website has been updated and has had very favourable feedback from partners such as Supporting People and PHPs. Content is being updated still - young people’s targeted information will be added</p> <p><b>Connect 5 training</b> - Feedback and evaluation are very good. Run out by Caerphilly Mind – CCBC also training their own staff now.</p> <p>The Employee Volunteering Scheme is linked to staff well-being and provides benefits to</p>												

	<p>distribute documents and resources related to well-being. The Employee Volunteering Scheme is linked to staff well-being and provides benefits to partner agencies.</p>	<p>partner agencies. The ABUHB intranet webpages has a dedicated wellbeing section and staff can access this and signpost to support and advice. The first of a local staff wellbeing event was held and received extremely well by staff who deliver clinical services to our local populations. There is a plan in place to develop a rolling programme of wellbeing events for staff across the borough.</p>
<p>AA3.3</p>	<p>Outcome 1 - Provide an integrated system of health, social care and well-being closer to home through the Neighbourhood Care Network Ensure synergies between the strategic priorities of the PSB, the three Neighbourhood Care Networks (NCN) and the Integrated Wellbeing Networks: encourage opportunities and promote delivery through: Green and community-based creative wellbeing initiatives, including appropriate social and more formalised 'prescribing' routes Ensure synergy with other PSB workstreams especially: Caerphilly cares Preventing vulnerability/ inequality Town centre recovery</p>	<p>The NCNs continue to work towards place-based care and service delivery working collaboratively with partners to achieve this. From a third sector perspective, we have seen an increase in groups setting up to support various health conditions, namely dementia and mental health support. Particularly following the pandemic, mental health groups will likely be the theme going forward, and we need to ensure they are set up appropriately and have the correct support. • Partnership between GAVO's Community Development and HSCW teams on developing a Wealth Building Partnership model to promote to communities to increase localised collaboration and empowerment, in line with the wellbeing economic model promoted by Welsh Government. • Participatory budgeting - the mapping element will be a big task going forward, to map both public and third sector provision. • Financial wellbeing - with rising costs of living, energy prices surging and no increases in pay, financial wellbeing could become a huge issue for all sectors in the coming months and years. This will have a direct impact on people's overall physical, mental and emotional health. We need to start working more collaboratively with CAB, and local credit unions on how we mitigate these issues. Financial issues could also see a rise in crime and substance misuse. • Strategic priorities between the NCN, IWN and PSB are very well linked and are working</p>

		together closely as evidenced by the NCN plan and co-development of initiatives such as Nature Prescribing.
AA 3.4	<p>Outcome 1 - Create a supportive environment that enables communities and residents to manage their health and wellbeing, appropriately in partnership with services. Develop place-based approaches to enable community wellbeing and empower residents to access support services and get involved in funding opportunities. Ensure promotion and awareness of local services in the following areas: Reducing loneliness through 'Ffrind i mi' Mental health services to residents in partnership with Caerphilly MIND and MELO Promotion of support for digital exclusion Support the roll out of Iris in partnership with Llamau</p>	<p>Melo information shown above in AA3.2</p> <p>IWN place-based collaboration was supported through two combined online meetings in July followed in September by place-based collective meetings in the focus areas - Bargoed, Rhymney, New Tredegar and Risca. These served to network wellbeing initiatives, services and hubs in those communities and identify opportunities to address existing and emerging wellbeing challenges. They will also inform the Participatory Budgeting (PB) process. The dedicated PB funding was transferred to Caerphilly CBC, and we are exploring an agreed way forward to commence the necessary implementation. ABUHB and GAVO together worked to allocate IWN Cwtsh Connections funding for new community and third sector-led wellbeing activities and initiatives focused on reconnecting people in the wake of the pandemic. In the first round in July, 18 applications were approved worth approximately £48,000. The remaining funding was made available through a second round opened in October. Amongst the initiatives were support for men's mental health groups, enhanced community green space activities, and developing creative approaches to support wellbeing, and the Rhymney Repair Cafe.</p> <p>Again, with GAVO, we are working with a selection of community centres and hubs in to improve Wi-Fi provision that will support community access to health and wellbeing activities and information.</p> <p>The Nature Prescribing pilot evaluation report was released in July with a series of recommendations for taking this approach forward to provide enhanced opportunities to support health and wellbeing and help relieve</p>

		<p>stresses on the primary care sector. These are being actively pursued. This will also provide the basis for developing this more formally along with the opportunity for an Arts on Prescription approach working with Caerphilly Arts Development and other partners.</p> <p>An initial Cwtsh Feelgood festival was held over three days at the White Rose Resource Centre in New Tredegar with the aim of highlighting wellbeing provision at the centre and developing new and further activities through community feedback and input, which has been happening. We worked with staff from to put on a Well Woman event at Bargoed library which has led to the roll out of monthly menopause cafes as intended.</p> <p>New CWTSH community weekly wellbeing guides to local wellbeing activities for each focus area have been developed with Dewis Cymru, Caerphilly Wellbeing Friends, GAVO and the Community Connectors. Feedback has been hugely favourable to date. These will expand their location reach as appropriate in coming months. A new CWTSH website with details of these and more wellbeing information has been created and will launch in December.</p> <p>An IWN delivery focus has been the Rhymney area. Working with partners, a new revamped weekly Talking Café (Cwtsh Café) at Rhymney Library has proved very popular in reconnecting people and helping to address isolation – this is supported by volunteers and those who attend and is thriving. The Caffi Croeso in Welsh similarly proved popular and is now weekly as a result. A new Social Strollers group along with community-led heritage walks to get people more connected and physically active started. This proved popular and will be more focused on activities in the winter out of the War Memorial Park</p>
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		<p>where a collaboration between the Bowls Club and the new men’s health group is developing the pavilion as a volunteer-run community (Woods) ‘café’ to serve the park and wider. This work was supported by three community events in the park to encourage greater usage. We supported the establishment of a new heritage group which now has weekly walks and supports a greater sense of belonging which can contribute significantly to wellbeing.</p> <p>The Caerphilly Wellbeing Friends FB site was restyled as Cwtsh friends to promote and enhance the initiative and provide more community wellbeing information. Monthly Cwtsh Friends coffee mornings have continued to run, led by GAVO Health and Wellbeing officer working with the new IWN Community Involvement Officer and have taken place in communities instead of online.</p> <p>To ensure Third Sector groups are more joined up and supporting their communities as best they can, GAVO hosted the One Beat event (the first since the start of Covid). This was a way for the organisations to feel more connected and to network with each other, and to also showcase their services to the community. Most of the groups attending deliver work within health and wellbeing</p> <p>On a wider scope, GAVO have done a huge amount of development work with groups across the borough around health and wellbeing, not only linking in with the Cwtsh Connections funding but also having an input with the RIF and Comic Relief funding. This is in addition to supporting groups accessing other means of funding, and supporting with wider development work (governance, networking, promotion, etc).</p>
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## Conclusion

Note that this report covers some information over the period April – to Nov 2022. Recognising the significant pressures across both the health and social care agenda the Caerphilly Neighbourhood Care Networks (NCNs) are actively working with colleagues across the borough to support sustainability of services. They are working in association with partners across all sectors to develop and implement local plans to deliver services on a place-based footing across the various level of individual and community need.

The Welsh Government directive on the implementation of the Accelerated Cluster Programme is a key deliverable in 2022-23 which is being seen as a transition year. The programme success will be dependent on the establishment of the governance structures outlined and teams across health, social and Third sector partners working in a more seamless way to deliver services to our communities.

## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report May – Oct 2022

### Action Area AA4a

#### Safer Communities

Natalie Kenny

**Objective 1 - Positive Change** - Improved partner working and sharing of workspace, facilities and information will use assets and resources more intelligently

**Objective 2 - Positive Start**—Educating young people in community responsibility, providing diversion from negative behaviours, work with Gwent Police ACES and Early Intervention providers.

**Objective 3 - Positive People**—Building and maintaining collaborative working/engagement with partners to explore concerns, identify and action relevant solutions. Use of community engagement events to encourage increased reporting.

**Objective 4 - Positive Places**—Work with partners to tackle environmental crime and property defacement and development of mediation services to help residents address problem persons and behaviour directly

Natalie Kenny

15/12/2022

## Performance Levels

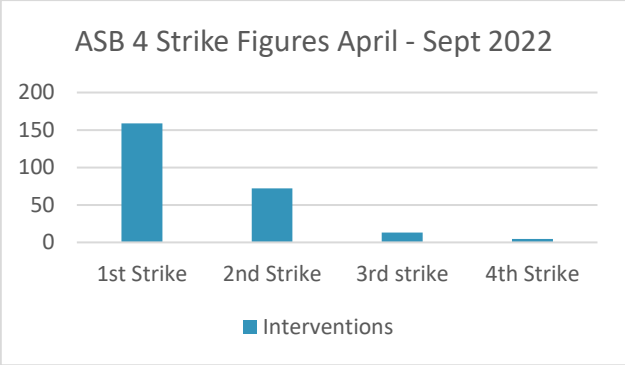
Performance measures where identifiable	Is there a risk this will not be achieved?
Reduced number of people entering Criminal Justice System	Yes
Effective response to ASB—Strike 3 and 4 numbers	No
Identify and respond effectively to crime and ASB challenges	No

Quantifiable measures	Is there a risk this will not be achieved?
Feedback provided by the community following engagement re. issues in area, perception of community safety and effectiveness of actions being taken.	No

## Evidence

Priority	Comment
Reduced number of people entering Criminal Justice System	Through the partnership work of the Strike 4 ASB Process the Youth Offending Service, Positive Futures, Youth Service and other partners run early intervention and prevention programmes to prevent people entering the criminal justice system.
Effective response to ASB—Strike 3 and 4 numbers	The Safer Caerphilly Community Safety Partnership (SCCSP) and constituent partners involved in the 4 Strike Process for tackling Anti-Social Behaviour (ASB) are committed to continual improvement to protect the community. The process incorporates elements of intervention/ prevention, education, and enforcement through the utilisation of the Anti-Social Behaviour, Crime and Policing Act 2014



	<p>tools and powers. This can involve sending letters to individuals to warn them about their behaviour, parenting and mentoring support, Acceptable Behaviour Contracts and seeking Civil Injunctions in court.</p> <div data-bbox="758 472 1386 835">  <table border="1"> <caption>ASB 4 Strike Figures April - Sept 2022</caption> <thead> <tr> <th>Strike Stage</th> <th>Interventions</th> </tr> </thead> <tbody> <tr> <td>1st Strike</td> <td>160</td> </tr> <tr> <td>2nd Strike</td> <td>75</td> </tr> <tr> <td>3rd strike</td> <td>15</td> </tr> <tr> <td>4th Strike</td> <td>10</td> </tr> </tbody> </table> </div> <p>The chart above shows the overall intervention figures for each stage within the process for both adults and children. During April – September 2022.</p>	Strike Stage	Interventions	1st Strike	160	2nd Strike	75	3rd strike	15	4th Strike	10
Strike Stage	Interventions										
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<p>Identify and respond effectively to crime and ASB challenges</p>	<p>The Safer Caerphilly Community Safety Partnership Board has now been re-established with representation from the five responsible authorities and key partners.</p> <p>Partnership Tasking and Organised Crime partnership meetings take place on a regular basis where Crime and ASB repeat demand drivers are discussed.</p> <p>In relation to tackling some of the repeat demand drivers we take a problem-solving approach. A problem orientated policing plan will be created that will concentrate on four key elements - prevent/ pursue/protect /prepare. Each agency will be involved in the plan and a review is conducted on progress of the plan. Analytical data will also help to support the plan and its direction.</p> <p><b>Highlights from Caerphilly North Section</b></p> <p><b><u>Anti-Social Behaviour</u></b> Upper Rhymney Valley - ASB (motoring offences and anti-social driving / drug offences) has been an issue in the Upper</p>										

Rhymney valley. Multi-agency working has yielded several road safety operations with some great results:

September / October

5 off road bikes seized

3 vehicles (stolen) recovered, and one arrest made

3 persons arrested on suspicion of drug driving

2 vehicles seized for road traffic offences

Officers also joined the DVLA on Tuesday 25 October and Tuesday 8 November for road safety operations geared towards tackling motoring and Driver Licensing offences.

During this operation,

- 2 arrests made on suspicion of drug offences
- 2 vehicles seized for being used without insurance
- 17 vehicles identified as being used without with valid road tax – fines issued by DVLA
- 13 vehicles reported for using illegal number plates.

In addition, colleagues from The Road Policing Support Team have conducted targeted patrols across Rhymney and a further 9 persons have been stopped and arrested for Drink Drive / Drug Drive offences during this period.

We've also continued with our focus on tackling the illegal use of off-road vehicles in Rhymney town and surrounding areas.

The team have also assisted their colleagues in our Bargoed Section with an ongoing multi-agency enforcement operation across Gelligaer Common to tackle both off-road biking and fly tipping. Three riders were stopped at the end of October and issued with Section 59 notices. Our team of community support officers also worked with partners on road safety speed checks. The team is now in the process of setting up a community speed watch initiative in the area to keep the focus on road safety.

**Crime - Burglaries**

A rise in Burglaries was seen in August / September. Proactive work led to the arrest of a local male from Rhymney for ten counts of Burglary. He has since been sentenced to three years in prison.

**Targeting of Organised Criminals - Rhymney**  
**Operation Jackal 2**

The objective of Op Jackal 2 was to continue with the partnership approach of Jackal 1 focussing on 3 short term key phases.

- Investigative approach to recent incidents of violence involving both groups
- Public reassurance and management of community tensions
- Intelligence gathering

These are the agencies that have been consulted with during this Operation

Caerphilly County Borough Council  
Housing  
Highways, lighting, and waste management  
Public protection  
Youth services  
Trading standards  
Community Safety Wardens  
Probation  
GDAS (Drug Misuse Outreach Workers)  
Fire Service  
Crime stoppers  
UK Border Agency



As a result of community intelligence there has been significant disruption in the Upper Rhymney valley area with this organised criminal group. In September / October – 6 drug warrants were executed resulting in arrest and charge of 8 persons for Class A Drug offences. One of the males has since received a 4-year custodial sentence and the other remain in prison awaiting trial. Two other drug warrants have taken place since.

**Highlights from Caerphilly Central Section**


	<p><b><u>Anti-social behaviour</u></b></p> <p>ASB rose during the months of May to July in the Blackwood area with the busiest locations in High Street and Cliff Road. However targeted proactive patrols and partnership work identified a number of individuals and Anti- Social Behaviour Injunctions have been issued. As a result, there has been a month on month decrease in the affected areas. Blackwood Neighbourhood Team submitted 61 ASB referrals in October alone resulting in 14 strike 1 letters and 7 strike 2. A further 34 were submitted in November. There has been clear success with ASBI applications at court. Support and thanks have been given by local councillors from the work that has been conducted on Blackwood Town Centre and Blackwood Town Safe Meetings takes place to discuss ongoing actions and engagement events.</p> <p><b><u>Crime</u></b></p> <p>Pro-active work has been conducted to tackle repeat offenders across all sections in Caerphilly. Crime slightly rose during the summer months in line with the school half term and have risen slightly during October early November in relation to shoplifting offences / ASB. An exercise has been conducted by our police cadets where they have been testing shops in relation to their security. Within a few hours they managed to 'steal' £1700 worth of goods. Crime prevention advice has been offered to those stores in the run up to the Christmas period.</p>
<p>Feedback provided by the community following engagement re. issues in area, perception of community safety and effectiveness of actions being taken</p>	<p>Feedback from the Operations and activity that took place in the Rhymney area was provided to local councillors and the Senedd Member Dawn Bowden. They were extremely pleased with the updates provided.</p>

## Key Tasks

Ref	Task	Progress
	<p>Community Mapping – Develop an understanding of the demographic and diverse composition of our local communities. This will assist with key engagement initiatives to involve our communities in problem solving issues that affect them. This will allow them to feel empowered and informed in order to deal with localised community safety.</p>	<p>Work is currently being progressed in relation to a new Neighbourhood Alert engagement system in Gwent Police. A Business case is currently being written to progress this. The system is called Community Alert and is used by over 26 Police Forces. The system is a secure web-based two-way national community messaging system that enables agencies to deliver specified targeted messages to specific groups of users based on a wide range of criteria. It is bespoke and purpose built but can help manage Watch Schemes, KIN groups, private or public interest groups.</p>
	<p>Maintain an accurate picture of Anti-Social Behaviour and those responsible; encouraging and facilitating reporting and strengthening community confidence by effectively tackling issues through use of statutory powers or partnership referral and utilising early intervention and prevention schemes</p>	<p>Due to an increase in anti-social behaviour incidents in Blackwood town centre a partnership initiative has recently been introduced to help address the issues. The Blackwood Town Safe Initiative will aim to work with local businesses, partners and the community to tackle anti-social behaviour and youth nuisance problems within the town.</p> <p>Initial meetings have taken place and a pop up community engagement event took place in Blackwood marketplace. The Community Safety Team, alongside partner agencies (Gwent Police, Environmental Health, United Welsh, South Wales Fire &amp; Rescue, Supporting People, OPCC, Caerphilly Youth Service) attended the marketplace in the centre of Blackwood and engaged with over 240 members of the public to discuss any problems currently being experienced.</p>

		<p>As part of the event people were asked to mark hotspot areas on a map of the area where any problems have been encountered. This information will be used to assist in our ongoing work. Social media was used throughout the day to promote the event.</p> <div data-bbox="798 627 1356 1232"> <p>← Tweet</p> <p> Safer Caerphilly @SaferCaerphilly</p> <p>We're here at Blackwood Market place, speaking to residents and business owners about anti-social behaviour. There are lots of agencies here to chat with you... come and say Hi!</p>  <p>caerphillycbc and 3 others</p> <p>11:34 AM · Jul 27, 2022 · Twitter for iPhone</p> </div>
<p>To stand up to Hate / Intolerance and Extremism in our communities by ensuring we robustly monitor and deal with incidents and victims of hate-crime. To ensure that the responsibilities for PREVENT and CHANNEL under Counter Terrorism and Security Act 2015 are met and to implement the Regional Prevent Action Plan that covers training, policy, Channel and community cohesion.</p>		<p>The Caerphilly Channel Panel continues to meet monthly to oversee Channel cases and manage the risk of individuals becoming radicalised.</p> <p>Throughout September and October a number of online Prevent training sessions were held for social services and education staff. Regular Prevent and Channel updates are also provided to Channel Panel members to ensure their knowledge and skills are enhanced and kept up to date with recent developments. The Home Office have recently released a number of e-learning Prevent packages which will be promoted internally to appropriate frontline staff.</p> <p>The regional Contest Board and Prevent Training and Delivery Group continue to</p>

		<p>meet regularly to ensure all statutory duties are met. The Regional Prevent group are currently reviewing the Prevent action plan to ensure key objectives are met and new guidance adhered to.</p>
	<p>To continue working in partnership with statutory, specialist and internal partners to co-ordinate activity in relation to emerging areas of repeat demand, Serious Violence / Serious organised criminality, intelligence and community issues. This will be facilitated via the Tasking process through both Community Safety Hubs and the Serious Organised Crime Partnership Group</p>	<p>Repeat demand / serious organised crime is monitored on a daily basis by police. Repeat demand drivers around location / subject and victim are co-ordinated via our problem-solving hub and local neighbourhood teams. They work closely with the local authority and key partner agencies to create problem orientated policing plans to help tackle these issues. An appropriate tasking process is in place with diarised partnership meetings. There is also a separate organised crime partnership group that meet regularly to discuss intelligence updates and operational activity. The Community Safety Partnership are also preparing for the introduction of a new Serious Violence Duty which will commence in January 2023.</p>
	<p>To enhance engagement and activity in relation to the Night-Time economy – to reduce those incidents intrinsically linked to NTE such as violent crime / Disorder and areas of vulnerability (CCE / CSE / Modern Day Slavery)</p>	<p>The problem-solving hub has two dedicated operational licensing police officers covering the WEST of the force area. They regularly engage with licensed premises and work closely with Licensing officers from CCBC. Every incident that is reported to police that involves a licensed premise or occurs near a licensed premise is brought to the attention of these officers who investigate accordingly and take appropriate action. The officers and team also work closely with the Modern Day Slavery Team to target those premises that may be involved with illegal immigrants and/ who are trafficking /exploiting others. A recent operation had been conducted in Gwent where over 60 people were safeguarded within a two-week period.</p> <p><b><u>Violence against women and girls</u></b></p> <p>A ‘ Women’s safety at night charter’ initiative was rolled out in June across our</p>

	<p>Pubwatch schemes. This initiative is to ensure that these premises are as safe as they can be, their staff are briefed and trained to recognise vulnerability and deal with any call for help from their customers. The Charter also covers spiking and advice to help reduce these incidents. The CSP will also be launching a ‘Behave or Be Banned’ campaign in the lead up to Christmas. All local licenced premises who are part of the pub watch scheme will be provided with posters and branded beer mats promoting the scheme.</p> <p>If a member of the public is caught causing trouble in any of the pubs they will be banned from all licensed premises who are part of the Pub Watch scheme.</p> 
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## Conclusion

No guidance is sought from the Board at this time





## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report - May to Oct 2022

### Action Area AA4b

## Caerphilly Cares

**Positive Start**— providing the Best start in life for current and future generations

**Positive People**—securing the best outcomes for current and future generations

**Positive Places**—improving services, improving health and well-being

**Tina McMahon**

15/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
Strengthening relationships and connections between residents, and between residents and agencies.	No
Mobilising and empowering residents to become self-organising and active.	No
Map all community groups and support currently available	No
Create a mechanism for sharing best practice and increased community participation for residents.	No
Develop the process mapping internally and across external partners, then establish the monitoring and evaluation framework including customer journey mapping.	No

Quantifiable measures	Is there a risk this will not be achieved?
Satisfaction levels/positive outcomes %	No
Number of successful case studies / positive journeys	No
Lessons learned identified and continuous improvement – linked to exit surveys	No
80% of engaged community groups trained in safeguarding, coproduction, community involvement etc. within first year	No
Number of new community groups supported to become established	No
Service responds to most common barriers via calls/customer journey	No
Respond to evaluation of first 12 months delivery	No
Successful process mapping achieved in establishing CC service (successful partnership with transformation)	No
Within the first 12 months, XX% of residents are aware of the 'Caerphilly Cares' service	No
Successful launch on 6th April 2021	No
Extent of awareness raising – internally and partners/community groups – networking opportunities	No

## Evidence

Priority	Comment
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Satisfaction levels/positive outcomes %	Now recording positive outcomes from CC Training sessions. To date only 3.3% reported negative feedback.
Number of successful case studies / positive journeys	The Team has made a positive difference to over 1000 people who engaged with our service. Community Connectors joined the team July 2022 and have added great value to the Caerphilly Cares team with over 230 individuals to reduce isolation and loneliness, 833 pieces of information and advice have been given out to both individuals and services, 78 individuals have been accompanied to groups within Caerphilly Borough whilst 56 have had a joint visit with the team and another professional. Total number of calls over the last year have again has been well over 1000 that have been supported by the Caerphilly CARES Duty Team to either have direct support, been sign posted to a service they require or supported to make a claim, so they are in a much better place. join the Case studies available on request
Lessons learned identified and continuous improvement – linked to exit surveys	First year review report delivered to Social Services Scrutiny on 7th March 2022. Full copy of the report is available on request.
80% of engaged community groups trained in safeguarding, coproduction, community involvement etc. within first year	Focus this year has been slow due to capacity, however there is now a dedicated officer training all front line staff. Figures will be much higher next reporting period as a consequence. As community groups are now restarting face to face delivery, this work will roll over into the next reporting year. Our development team are working face to face with community groups in order to build local capacity and develop local ideas.
Number of new community groups supported to become established	Supported the formalisation of community groups that started informally as a result of lockdown. Isolation & Loneliness grant established, and groups supported to apply to facilitate new community activities post pandemic (March 2022 onwards) Since joining the team Community Connectors have supported 42 groups either by supporting their participants to reduce isolation and loneliness or helped them to secure funding to provide

	<p>activities that people can access Case study link attached for information. .Isolation &amp; Loneliness grant established and groups supported to apply to facilitate new community activities post pandemic (March 2022 onwards). The Isolation grant has been fully allocated for 22/23 with 27 successful applications kickstarting community activity post covid lockdowns. We continue to work with emerging groups, and have started working with informal community groups unbeknown to us previously. The team continue to support new and emerging food poverty groups, as well as the ongoing support to established Fairshare and Foodbank organisations. Currently the teams work is focussing on the establishment of Welcoming Spaces for local residents to attend in the ongoing cost of living crisis – there is an online Google map which highlights where these operate.</p>
<p>Service responds to most common barriers via calls/customer journey</p>	<p>There are several key themes identified through caseloads to date, the most common ones being: Financial (including food) insecurity Mental health (all tiers), Housing. Due to the impact of the pandemic on the lives of vulnerable people and the needs presented, the focus to date has been within the Social Services and Housing Directorate. an agreement to work jointly with Mental Health services on individual cases. Support is being provided to the Caerphilly Cares team on a case-by-case basis to enter formal mental health support services when needed. More calls have been coming in since delivering Cost of living roadshows and pop-up sessions during the Winter Market Events. The team are dealing with support calls and sign posting to the right area when needed. Training is bespoke to each service area, and trends have been included in each relevant session so that Staff Council wide understand what current issues and barriers people are facing. Cost of Living engagement has also led to direct development of new resource as a response to customer barriers, including development of</p>

	Welcoming Spaces, Warm packs, hygiene packs and Energy efficiency project.
Respond to evaluation of first 12 months delivery	<p>Full annual review report went to Social Services Scrutiny on 7<sup>th</sup> March 2022.</p> <p>An annual evaluation report of the CCBC Employee Volunteering Scheme was submitted to P&amp;R Scrutiny Committee for information in September 22. Findings of the evaluation have been used to shape workplans related to volunteering development in Caerphilly Cares (and the wider Council) for the year ahead.</p>
Successful process mapping achieved in establishing CC service (successful partnership with transformation)	Process mapping within CCBC took place during the first year including visioning and planning workshops with partners. This will continue during 2022/23. Caerphilly Cares volunteering team successfully worked with members of the Transformation team to deliver the Caerphilly Volunteering EXPO event in July 22. The event provided an opportunity to promote the scheme and undertake further consultation with employees to inform the future direction of the workstream.
Monitoring awareness of Caerphilly Cares in the community	Since its inception, the Caerphilly Cares Duty Team has received over <b>4000</b> calls and <b>1700</b> emails asking for help. The team has continued to make referrals to appropriate partners & services to provide relevant support, strengthening working links and relationships as a result. During the Cost of Living roadshows across the borough, we made a further <b>157</b> referrals to services and hundreds of face-to-face engagements. These will continue in Q4.
Successful launch on 6th April 2021	Launch successfully carried out throughout April/May 2021 inclusive of several member seminars, social media releases and cross-team information sessions and workshops.
Extent of awareness raising – internally and partners/community groups – networking opportunities	<p>To date, some front line services have been trained and made aware of the service. Promotional material will be further developed and a marketing plan has been created and will be implemented in the next reporting period.</p> <p>The Befriending/Volunteer Service Co-ordinators were appointed in late September</p>

	<p>22. Their immediate priority has been to contact all the existing volunteers, update DBS checks &amp; other relevant paperwork. The extent of the waiting list, which was lengthy prior to Covid, means the service will remain closed to any new referrals until at least January 23. Therefore promotion &amp; awareness raising of this element of the service has deliberately been minimal with the focus on recruitment of new volunteers.</p>
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## Key Tasks

Ref	Task	Progress
A	Establishing an appropriate customer journey measurement	<p>Abavus system went live on 1<sup>st</sup> March 2022 to standardise the data staff are capturing.</p> <p>The Volunteering Wales platform is currently being updated by WCVA and will be relaunched in January 23. The team will continue to use the platform to monitor and manage opportunities &amp; volunteers linked to the CCBC Employee Volunteering Scheme, and eventually the Befriending Service.</p>
B	Establish panel of community volunteers – exploring training and development needs – first six months (training to then be completed within 12-18 months)	Continuing to work the with IWNs and existing volunteers. Food Network has been established and launched. Discussions have been held with GAVO regarding the use of SPF money allocated to volunteering to develop a suite of training courses to be offered in the community during Q4 (Jan-March23). We are awaiting the final offer/decision relating to SPF projects before fully finalising the offer.
C	Develop tool to measure impact for individuals – in partnership with Public Health Wales + community insight work (change to geographical area)	Due to restricted resources within Public Health Wales this work has not yet been implemented.
D	Community groups trained in safeguarding, coproduction, community involvement etc. within first year	Risca CV UK lead volunteers trained in Safeguarding Level 2 and will undergo ‘train the trainer’ training to roll out further. Caerphilly Cares Development Officers will

		also be trained to assist roll out of this training due to capacity issues. Due to the ongoing restrictions this work has been delayed. As community groups are now restarting face to face delivery, this work will roll over into the next reporting year.
E	Service/asset mapping in geographical areas	Caerphilly Cares Dewis pages are live and will be updated as and when. Welcoming Spaces venues are being mapped daily and made available real-time via google maps. Cost of Living support being generally mapped across authority to establish gaps in provision.
F	Identify most common barriers via calls/customer journey	Service delivery continuing to evolve to meet customer needs and ongoing developments through the pandemic. Main issues identified to date include; Mental Health (all levels), Housing Benefits, Tenancy Support, Food Poverty, Isolation & Loneliness (Buddy Scheme) and COVID. Several customers are reporting that their issues are being dealt with across several departments resulting in confusion and hinderance. Cost of Living roadshows and subsequent referrals have also highlighted Energy Poverty and general shortage of income – impacting additional factors such as parents’ ability to afford transport to school, people skipping meals and lacking income to engage in social activities etc.
G	Evaluation of first 12 months delivery	Full annual review report went to Social Services Scrutiny on 7th March 2022. Annual evaluation of the Employee Volunteering Scheme was submitted to P&R Scrutiny for information in September 22.
H	Develop delivery plan for year 2 onwards	To be assessed April 2023
I	Production of quarterly newsletters to promote Caerphilly Cares	Facebook pages launched in January 2022, publicising numerous grants available to the public (winter fuel allowance, isolation grant etc.). Caerphilly Cares literature has been redesigned and will be distributed during 2022/23. Dedicated Cost of Living edition of Newsline sent out to all households within October 2022, giving info on vital services

		relevant to cost of living, with Caerphilly Cares highlighted throughout as primary gateway for those seeking support from council services.
J	Caerphilly Cares team are suitably upskilled	A staff skills assessment has been completed, and a plan of essential training has been developed. Staff are finishing a range of refresher training which will be complete in Jan '23.

## Conclusion

Caerphilly Cares is not a 'service' that operates in isolation, it reflects the ethos of the Transformation Strategy # Team Caerphilly Better Together that influences how we engage with our residents and how our services respond. COVID-19 has created intense pressures on local authorities to respond to unprecedented challenges. Communities have become even more reliant on public services and as a result, building social resilience and self-reliance in citizens is even more important than ever.

With potential budgetary pressures due to changing patterns of demands and lingering levels of dependency we will also need to continue to deal with the longer-term impact of the pandemic and the Cost of Living crisis alongside driving forward any plans for longer-term transformational change. The need for strong networks, effective communication and collaboration across services and programmes that support our residents is essential to achieve this aim. We anticipate our communities will suffer from economic, health and other social challenges as a result of the pandemic for years to come. The gap between the most deprived and the most affluent has widened, and with the increase in living costs, fuel costs, National Insurance, and inflation this is likely to be exacerbated. This highlights the need to take an in depth look on how we intend to support our communities moving forward to respond to the anticipated growing demand for support.

As the work of Caerphilly Cares continues, we are encouraging natural networks with organisations of similar interests and encouraging dialogue between them, to learn from each other. One example of this is the School Uniform Exchange in Caerphilly, where they are already branching off, looking at the next thing, currently this is food growing, and linking in with similar organisations already doing something similar, like the TLC in Risca. There are also the natural linkages with similar cost of living projects, such as the Caerphilly Toy Box project, providing free toys for children in need.





Other examples are the Caerphilly Food network with its ambitious plan to spread examples of good practice into other areas of the borough. For example, the community fridge in Graig Y Rhacca is an example that could be replicated virtually anywhere. The same for the Risca 19 'food pantry' model, which offers an alternative discounted food shopping experience, with the added bonus of choice.

The spiders web of community activity and linkages is still being fully explored, we have developing networks within Caerphilly, with the common focus on mutual support, and we are supporting these communities to define their own futures according to their own local need.

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## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report 1st May 2022 – 31<sup>st</sup> October 2022

### Action Area 5: Resilient Communities

**Positive Change**— working with the business community to understand the importance of our town centres in terms of providing the essential services that we rely on for our daily lives and well-being.

**Positive Start**— Creating and maintaining healthy, green, accessible, and well-connected towns to deliver multiple benefits for well-being.

**Positive People**— Enhancing and promoting our town centres, to help residents to shop local for their everyday needs

**Positive Places**— Providing an excellent environment that has a choice of new homes, accessible workspaces, a diverse and varied retail and leisure offer that satisfies everyday requirements, and affords access to bespoke products and great food and refreshments day and night.

**Rhian Kyte**

02/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
Free Wi-Fi introduced in 5 Principal Towns, 2 Local Centres and introduction of Near me Now	No however roll out will run into new financial year
Reduction in the number of problematic empty properties in our Town Centres	This will be dependent on the level of funding available to attract investment into our town centres.
Introduction of new homes into town centre locations.	This will be dependent on the level of funding available to attract investment into our town centres.
Increase in the number of new businesses created in our Principal Town Centres with the aid of grant support (annual monitoring)	This will be dependent on the level of funding available to attract investment into our town centres
Increase in the number of new active travel schemes introduced in Principal Town Centres.	This will be dependent on the level of funding available to attract investment into our town centres
Increase in the number of businesses supported with their training and development needs (Employment mentors' data).	No
Increase in the number of prospective employees provided with training in partnership with the college. (Employment mentors' data).	No
Increase in the number of residential units introduced into Principal Town Centres through new development schemes and property conversions	No

Quantifiable measures	Is there a risk this will not be achieved?
Increase access to free wi-fi to help address digital exclusion.	No
Reduce the number of problematic empty properties within the Principal Town Centres through proactive action by the Local Authority.	No

Increase the number of business start-ups in our Principal Towns.	This will be dependent on the level of funding available to attract investment into our town centres
Support business with their training and development needs and provide appropriate training for potential employees in partnership with the college.	No
Align active travel funding proposals with emerging Transforming Towns projects.	No
Introduce new homes into town centre locations to diversify the uses in town and increase footfall	No

## Evidence

Priority	Comment
Digital Towns, data, and marketing	Officers are working with the Communications provider to provide free wi-fi roll out to 5 Principal Towns and 2 Local Centres to facilitate access and help address digital exclusion. Free Wi Fi rolled out in Rhymney, Risca, Ystrad Mynach, Bargoed. Roll out in Caerphilly, Blackwood and Newbridge underway but not completed. Wi-Fi analytics are also being explored and a draft Functional Specifications Document has been issued for the proposed Analytics & Data Feed. Funding secured for a new Shop Local Campaign.
Empty Properties, Meanwhile Uses and Strategic Acquisitions	Funding secured to run a pilot initiative to bring empty properties back into beneficial use in Bargoed. Transforming Towns Funding secured to pilot meanwhile uses and introduce a property enhancement grant.
Supporting Town Centre Business growth and start-ups	Caerphilly Enterprise Grants and Caerphilly Start Up Grants supports new and established businesses and community enterprises throughout the County Borough.

Active Travel and Transport	<p>In 2021 the Council sought resident’s views on how cycling and walking provision in Caerphilly can be improved. This public engagement was very successful with over 1000 people participating. The Council has carefully considered all the comments and combined public opinion together with other relevant information to produce a draft Active Travel Network Map which was subject to public consultation up to November 2021 and was submitted to WG in December 2021.</p> <p>WG approved the Council’s submitted ATNM in August 2022. Details are now available on the WG hosted DataMapWales website: <a href="https://datamap.gov.wales/maps/active-travel-network-maps/">https://datamap.gov.wales/maps/active-travel-network-maps/</a></p>
Town Centre Diversification	<p>Case studies have been provided to illustrate the work being undertaken in this area. PSB organisations also need to identify opportunities when appropriate to locate public sector/ third sector commercial occupation in town centres to help diversify towns, increase accessibility to service and enhance footfall.</p>

## Key Tasks

Ref	Task	Progress
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A	<p>Roll out free wi-fi to 5 Principal Towns and 2 Local Centres. Wi-Fi analytics being explored.</p>	<p>Officers are working with the Communications provider to provide free wi-fi roll out to Caerphilly, Blackwood and Newbridge to facilitate access and help address digital exclusion. Risca and Rhymney went live in March 2022 and Ystrad Mynach and Bargoed went live early in the 22/23 financial year. Wi-Fi analytics are also being explored and a Functional Specifications Document has been issued for the proposed Analytics &amp; Data Feed.</p>
B	<p>Assess the ability of town centre traders to offer increasingly popular digital services such as click and collect, and look to share best practice where this has worked well</p>	<p>Several platforms are being explored with a view to running a pilot to complement the provision of free wi-fi in our town centres. Working Group has been set up with providers and business to trial a new app for the digital High Street.</p>
C	<p>Establishment of enforcement action plan - targeting statutory action on empty properties in Principal Town Centres with an initial focus on Bargoed.</p>	<p>Empty Property Action Plan prepared and submitted to Welsh Government. Funding secured to run a pilot initiative to bring empty properties back into beneficial use in Bargoed. If this proves successful, the focus will then move to other towns. Transforming Towns Funding secured to pilot meanwhile uses and for property enhancement grants.</p>
D	<p>Supporting Town Centre Business growth and start-ups.</p>	<p>The Caerphilly Enterprise Fund actively supports new and established businesses and community enterprises throughout the County Borough. It is aimed at small and medium sized enterprises with less than 250 employees. The Caerphilly Start-Up Grant provides a grant scheme delivered through a partnership with UK Steel Enterprise and Caerphilly County Borough Council. It is designed to help residents of Caerphilly County Borough set up a full-time business for the first time, who are not able to access any other sources of funding. The Caerphilly Business Start-Up Grant provides financial support to help eligible new businesses develop and grow. Applications are</p>

		<p>continuously assessed by the Business Enterprise Renewal Team and both initiatives are over-subscribed. The following Grants were awarded between May and October:</p> <p><b>CEF UKSPF Business Development Grant</b> Capital - 50 Grants totalling £627,255.10 Revenue - 23 Grants totalling £59,880.15 <b>UKSPF Start Ups</b> 3 grants totalling £15,000 <b>Oakdale Community Benefit Grant</b> 2 grants totalling £5,940.00 <b>UK Steel Start Ups</b> 8 Grants totalling £3,889.50</p>
E	<p>Review active travel requirements around town centre access across the 5 Principal Towns.</p>	<p>The Active Travel (Wales) Act 2013 requires all local authorities in Wales to continuously improve their active travel routes and plan how routes will join up to form networks so that people can more easily get around by bicycle or as a pedestrian for their everyday journeys to work, school and other local destinations.</p> <p>Following a period of public engagement, the legislation requires councils to undertake statutory consultation to give the public the opportunity to check their opinions have been taken on board. The revised Active Travel Network Map was submitted to Welsh Government in December 2021 and will be approved /published early in the new financial year.</p> <p>The legislation is primarily (but not exclusively) based on settlements with a population of more than 2000. In Caerphilly County Borough this means we are consulting about improvements to the walking and cycling routes in; Aberbargoed, Abercarn, Abertridwr, <b>Bargoed, Blackwood, Caerphilly</b>, Llanbradach, Newbridge, New Tredegar, Nelson, Pontllanfraith, Pontlottyn, <b>Risca</b>, Rhymney, <b>Ystrad Mynach</b>, Wattsville.</p>



		<p>The first tranche of studies has been commissioned with consultants (through the WelTAG – Welsh Transport Appraisal Guidance – process), to develop preliminary route proposals for routes in the ATNM for 7 areas across the county borough that include Bargoed, Caerphilly, Llanbradach, Nelson, Risca, Ystrad Mynach and Wattsville. This work is expected to be completed by the end of March 2023 and will be used to identify those routes to be designed in more detail for public consultation and engagement.</p> <p>Further studies to cover remaining areas will be undertaken over time as funding allows.</p>
F	Investigate and encourage all opportunities to locate public sector/ third sector commercial occupation in town centres. To include service hubs, health, and well-being provision to increase accessibility and enhance footfall etc.	PSB organisations to identify opportunities when appropriate to locate public sector/ third sector commercial occupation in town centres to help diversify towns, increase accessibility to service and enhance footfall. Town centres to help diversify towns, increase accessibility to service and enhance footfall.
G	Increase and diversify the town centre offer to increase the number of residents residing in town centres.	Town centre living is now regarded as a key element in regenerating towns. New housing strengthens community ownership of town centres, creates vibrancy throughout the day and importantly generates footfall to sustain retail, leisure, and other uses. Regeneration Officers are working with several property owners to diversify our town centres and increase the number of residents living in towns in the county borough. Pipeline projects include a new mixed-use development in Pentrebane Street Caerphilly, and the redevelopment of LLys Ifor, Caerphilly for residential use, and the redevelopment of a number of Empty properties in Bargoed Town Centre.

H	Identification of suitable town centre sites and locations for supporting and taking forward Greening and Green Infrastructure projects to enhance well-being and increase the sustainability of towns.	NRW funded (£5k) a place-based look at assets and opportunities in Ystrad Mynach, to help bring the Green Infrastructure Strategy to life on the ground. The focus was engagement with the community to consider how they used green spaces, what they valued, what the barriers and opportunities were to using green spaces if it is to be a greater part of people's daily lives. This work needs to be replicated for the 4 remaining Principal Town Centres.
I	Establishment of Markets and Events programmes, enabling promotion of local products and strengthen links with tourism and destination management.	<p>Events held during the period include the Caerphilly 10k, Caerphilly Food Festival, the Little Cheese Festival and the Risca Beach Party. Notably the Beach Party attracted significant footfall to the town with nearly 5,000 visitors recorded.</p> <p>Planning has been taking place for the Christmas event programme supported by the Choose Local Campaign.</p> <p>An expanded Town Centre Events Programme is planned for 2023 using SPF support and will include additional events in the town centres.</p>
J	Identify locations that are suitable to be used as co-working hubs for businesses, public sector, third sector etc.	2 Co-working hubs for business, public sector and the third sector have been created with the help of WG funding. The first of which is the public sector hub located at Ty Penallta which is now available for use by public sector partners and the second hub which can also be used by the private and third sector is at the Winding House in New Tredegar. Officers are actively working with partners to identify other locations that are suitable to be used as co-working hubs and will progress these as funding becomes available.
K	Support business with their training and development needs and provide appropriate training for potential employees in partnership with the college	Our CCBC Employment Programmes are working in partnership with Coleg Y Cymoedd, CCBC Service Areas and Local Business, to develop tailored training pathways, to support residents with the skills they need to move into Hospitality, Construction and Care. The training pathways provided, will give residents the qualifications and experience they need to

		move into their chosen sector and secure a sustainable job.
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## Conclusion

This is a rapidly evolving yet vital area of action for PSB partners within Caerphilly, as the local authority area and wider region continue to recover from the economic impact of the Covid pandemic. The focus of activity has been on recovery, and whilst there has been significant amounts of work undertaken for this action area there remains a stall in co-ordinated partnership activity. The focus for the next period should be on the recovery and revive phase for our town centres and on working more closely in partnership to deliver on this area. This Action Area makes a significant contribution to the 7 Well-being Goals: A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving welsh language, A globally responsible Wales.

Contribution to the 7 Well-being Goals: A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

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## Caerphilly Public Services Board Well-being Plan Performance Report

6 monthly report 1st May – 31st October 2022

### Action Area AA6

#### Natural Environment

**Positive Change**— working with others to help everyone to understand the importance of the natural environment and how it underpins how we live, work and play.

**Positive Start**— Creating and maintaining healthy, green, well-connected green spaces and habitats to deliver multiple benefits for well-being.

**Positive People**— Enhancing and promoting local natural environments, to help residents be more active and engaged.

**Positive Places**— Providing a network of connected green spaces to deliver multiple benefits for both individuals and nature.

**Daniel Davies (Chair of Green Spaces Core Group) and Green Spaces Stakeholders**

07/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
Improved access to green spaces in the local community	No
Improved knowledge of barriers to accessing green space	No

Quantifiable measures	Is there a risk this will not be achieved?
Improvement in access to green space in the local community to encourage greater use.	No
Improved knowledge and understanding to the barriers to accessing green space	No
Community involvement in protecting and enhancing the natural environment	No

## Evidence

Priority	Comment
Priority 1: Targeted improvement of green spaces	A major tree planting and habitat improvement programme, that engages with residents and volunteers to maximise the carbon offsetting, biodiversity benefits and understanding of climate change issues.
Priority 2: Grow, cook, eat	Involving people in sustainable local food activity as a way to enhance connection to nature, promote sustainable behaviours and improve health, e.g., increasing allotment provision, involving volunteers, supporting community initiatives.
Priority 3: New Recovery Priority Flooding:	Flooding is a key issue in Caerphilly. Green Spaces group to feed into new LDP, Natural Flood Management to be explored alongside engineering works with multiple benefits of Green spaces to be integrated into development for people and biodiversity to benefit all. Policy Planning to be included in Green Spaces Group.

## Key Tasks

Ref	Task	Progress
A	Deliver Tree Planting to contribute to 2030 carbon neutrality	Land asset reviews are underway which are identifying areas for tree planting in the second half of this planting season and future planting seasons. Primarily, planting opportunities for this season have been identified at Pen y Fan pond as well as further planting at Ynys Hywel Farm, Cwmfelinfach – where substantial planting will take place as one of three Covid Memorial Woodlands across Wales. A sub-group has been established to consider the planting of trees and/or hedgerows at schools across the borough, working in partnership to deliver a contribution to 2030 carbon neutrality, educational benefits for the community, and support sustainable drainage systems. A further sub-group has been established to consider the development of a tree nursery capable of producing thousands of trees enabling the delivery of planting projects at the scale and pace required for the 2030 target.
B	Targeted improvement of green spaces	Restoration work carried out at Abercarn picnic site situated to the north of Cwmcarn in Caerphilly, is reaping positive results, thanks to efforts from Natural Resources Wales (NRW) officers and liaison with the local community. The overgrown picnic site, had not been used for nearly two decades and had become the target of anti-social activities, including the illegal use of off-road vehicles, which cause environmental damage to footpaths and features of the landscape, as well as disturbing habitats for wildlife. Local contractors were brought in by NRW officers to carry out restoration work that has helped to revitalise the site. Work was carried out to lift the tree canopy, which has helped to improve public access and safety, as well as helping to increase

		<p>light and diversity within the ground vegetation and promote natural regeneration. Cherry trees have been planted in the area to help increase biodiversity, vegetation has been cleared and stone walls and footpaths have been reinstated, to help encourage quiet recreational use of the site so it can once more be enjoyed by local residents. A small number of trees that had become infected with Phytophthora ramorum (more commonly known as larch disease) have been removed, and the timber will be used to create boundary fencing to help deter off road vehicles and keep visitors to the site safe. The timber will also be used to create bat habitat boxes and natural log seating. Surplus timber will also be used at some of NRW's other sites for natural water management using monk boards - a type of sluice gate used for regulating water level of pond structures - and to create leaky dams.</p>
C	<p>Implement actions to increase the contribution that the environment makes to the health and well-being of residents.</p>	<p>The GI Strategy continues to help us to spatially prioritise where next delivery should be. Nature Prescribing Initiative by ABUHB highlights the importance on access to nature, how to become active with what is on your doorstep, accessibility to green spaces and enhancing our environment with the group identifying activity opportunities to feed into local newsletter.</p>
D	<p>Identify and mitigate against flood risk in the county borough</p>	<p>Flooding is a key issue in Caerphilly. Green Spaces group to feed into new LDP, Natural Flood Management to be explored alongside engineering works with multiple benefits of Green spaces to be integrated into development for people and biodiversity to benefit all. Lead Local Flood Authority (LLFA) Team Leader is now part of the Green Spaces Group, and the group will be able to feed into the Flood Strategy. LLFA representative attended Green Spaces subgroup in September.</p>
E	<p>Identify the opportunities for PSB Partners to share resources, assets, and staff.</p>	<p>Core Group continues to work well in partnership and contribute funding to shared projects especially in relation to the Grow it, Cook it, Eat it project ensuring no overlap or duplication of resources across Local</p>



		Authorities and identifying opportunities for organisations to work together.
G	Grow, Cook, Eat	Expand existing provision and promotion of Grow, Cook, Eat initiative, support partners involved and link other initiatives such as Nature Prescribing to volunteering opportunities and supporting community initiatives.
H	Green Infrastructure opportunities	Seek out local opportunities to “Green” areas. Work continues in Parc Penallta in terms of developments funded by Welsh Government Discovery Gateway capital project and Guardians (run by Groundwork) operates from there.

## Action Areas

Contribution to the 7 Well-being Goals: A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

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## Caerphilly Public Services Board Well-being Plan Performance Report

6-monthly report - May to October 2022

### E1 – Communication and Engagement

**Objective 1: Positive Change** – A shared commitment to improving the way we work together

**Objective 2: Positive Start** – Giving our future generations the best start in life

**Objective 3: Positive People** – Effective communication and engagement is crucial in supporting the Caerphilly Public Services Board in striving towards achieving its vision and is fundamental to the “Involvement” element of the sustainable development principle.

**Objective 4: Positive Places** – Enabling our communities to be resilient and sustainable

**Kathryn Peters**

06/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
E1.1 – Use of the Caerphilly PSB social media identity	Yes- Gwent PSB identity will now take precedence
E1.2 – Use of the Caerphilly PSB website	Not able to record visitor numbers

Quantifiable measures	Is there a risk this will not be achieved?
<p>The Caerphilly Communications and Engagement Group disbanded in favour of a regional Communications and Engagement Group to take forward the work of the Gwent PSB. The group was coordinated by CCBC officers although Torfaen took management of the group from May 2022. However, CCBC officers have continued to provide support and advice to the group as well as work on its own local engagement activities. From the December 2022 meeting the Leader of CCBC will chair Gwent PSB meetings.</p> <p>The group is supporting the regional engagement activity to feed into the local assessment of well-being by May 2022.</p>	<p>Will report to the Gwent PSB in time. However, the PMF is yet to be set and so updates will continue to be provided to the Caerphilly LDG on regional work.</p>

## Evidence

Priority	Comment
Merge the work of the Caerphilly PSB in terms of communication and engagement into the work of the Gwent PSB	Officers are working under regionally agreed frameworks but Local engagement work is still being delivered by CCBC officers, especially during the 12-week consultation on the draft Gwent Well-being Plan. This ends on 31 <sup>st</sup>

	December 2022. The final plan is due to be published 5 <sup>th</sup> May 2023
Develop the Gwent PSB website	<p>The Gwent PSB Website went live in September 2021 and holds the Gwent PSB member profiles and meeting papers.</p> <p>The final local assessment of well-being, for Gwent (plus five local area plans for Caerphilly Borough) are hosted on the website.</p> <p>The draft Well-being plan was published on 1<sup>st</sup> October 2022 for its statutory 12-week consultation.</p> <p>The Caerphilly PSB website will host local performance reports until May 2023 – although this website will remain available until further notice.</p>
Reflect the new PSB and sign-post from the Caerphilly PSB website to the Gwent PSB website	Caerphilly PSB website will continue to reflect the work of the Caerphilly Local Delivery Group for Caerphilly We Want and already signposts to the merged Gwent PSB website
Support the local assessment of well-being engagement exercises i.e. social media survey, hard copy forms, engagement events and focus groups	A Gwent wide Engagement exercise ran on-line from mid-August to end of September 2021. Local engagement events took place in each of the Local Authority Areas.
Draft the global engagement chapters and the community area chapters for the regional local assessment of well-being.	Output from the local and regional engagement exercises was drafted into the consultation local assessment of well-being in time to be presented to the Gwent PSB meeting on 7 <sup>th</sup> Dec 2021

## Key Tasks

Ref	Task	Progress
A	<b>Develop a meaningful long-term engagement and communications strategy</b>	<p>Engagement Strategy in place</p> <p>Branding Guidelines in place</p> <p>Social media guidelines in place</p> <p>Website updated to meet accessibility standards and these have been replicated on the Gwent PSB website</p>
B	<b>Identify, Map and Develop</b>	Going forward engagement activity will be

	<b>communication and engagement opportunities</b>	planned at a regional level and is being delivered both locally and regionally.
C	<b>Jointly communicate the positive messages about the county borough</b>	<ul style="list-style-type: none"> <li>·The responsibility for communication is shared by all Gwent PSB partners. As the work of the Caerphilly PSB to deliver the “Caerphilly We Want” Well-being Plan 2018-2023 comes into its final year of delivery, the role of the Gwent PSB has taken precedence. Therefore, the communications and engagement activity over the 18 months has concentrated on the development of the Gwent regional assessment for well-being as well as the consultation on the draft Gwent well-being plan from May 2023.</li> <li>· The Caerphilly Local Delivery Group and Gwent PSB will remain open and transparent through their websites and the sharing of all key documents.</li> </ul>

## Conclusion

The first Well-being Assessment was published in May 2022 and over the course of the last six months, Engagement activity has focussed on drawing up plans for the consultation on the draft Well-being Plan for Gwent. Engagement activity has been taking place at regional and local levels through a variety of ways to ensure that the views of communities and stakeholders will be reflected in the draft WB Plan. The Gwent Engagement and Communications group (set up under the Gwent PSB) has been managing and coordinating the activity across the partners and bring a degree of consistency to the process over what is now a very much wider geographical area.

Whilst engagement was a challenge for the Well-being Assessment during the pandemic period, we have been able to consult online and in person much more widely and in a greater variety of ways for the consultation on the draft Well-being plan. For example, we have :

- Held three in-person community events in the borough

- Two online community feedback events
- Staffed stalls at the 4 Caerphilly market events to encourage attendees to respond to the consultation
- Promoted an online questionnaire for residents to complete
- Sought the help of community and representatives of people with protected characteristics to hold sessions with groups of people to find out their views on the draft Well-being Plan

The Gwent PSB has determined that its own openness and transparency is important and has revised its terms and conditions to improve this. This now means that recorded versions of meetings will be available to view by the public as they will be published on YouTube with a link from the Gwent PSB website, from the December 2022 meeting onwards. The website also asks for the public to put forward questions for the PSB to consider. And a communications officer from one of the PSB partners is attending each PSB to live tweet proceedings.

Contribution to the 7 Well-being goals: A prosperous Wales, A resilient Wales, A healthier Wales, A globally responsible Wales.

Effective communication and engagement is intrinsic to the development of a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive communities, a Wales of vibrant culture and thriving Welsh language, and a globally responsible Wales.

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**Caerphilly Public Services Board Well-being Plan Performance Report**  
6 Monthly Report – May to October 2022

## **E2 - Procurement**

**Objective 1 - Positive Change.** A shared commitment to improving the way we work together to develop a modern, flexible and innovative approach to procurement.

The proposed work also has the potential to support and contribute to other Action Areas, and links are being made to these Groups. There is particular synergies with the Apprenticeships, Asset Management, Job Growth and Employability Support and Resilient Communities Groups.

The work will make contributions towards a Prosperous, Resilient, Healthier, Cohesive and a Globally Responsible Wales.

**Ian Evans**

12/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
Food Procurement and Strengthening Local Supply Chains	No
New Build Construction and Green Retro Fit	No
Simplifying and sharing Best Practice (Procurement Policy/ Contract Procedural Rules).	No
Manufacturing Deep Dive to explore potential to re-localise spend currently outside of Wales.	No

Quantifiable measures	Is there a risk this will not be achieved?
Develop a collective approach to maximising the impact of Food Procurement, including: Local Employment; Strengthening Local Supply Chains; Carbon Reduction & Wider Environmental Objectives; Strategic Regional Approach to Food Procurement Policy. Collaborative Analysis of baseline Spend. Learning & Exploring Opportunities.	No
Exploring potential collaboration on existing housing stock and planned new build. Understand and maximise the potential of the local supply chains & local markets, including: Social Value (Economic recovery & reform post-Covid); Skills and Employment Opportunities; Fair Work / Living Wage Agenda; Decarbonisation Agenda; Manufacturing Capacity (National and Local); SMEs/Micro-Business Sub-contracting Opportunities.	No
Streamline and develop approaches to Contract Procedural Rules and strengthen links with Economic Development/ Business Support activity. Enhance opportunities for Local Suppliers (incl. SMEs/Micro-Businesses etc.); Increase visibility of Local Suppliers (incl. development of a Gwent Supplier Directory); Supplier Engagement Processes.	No
Explore the contracts which constitute 'leakage' (i.e. spend with Suppliers based outside of Wales) in the manufacturing and possibly other sectors. Understand the potential for local Suppliers to meet demand, or the support needed for local Suppliers to repurpose or new business development activity to achieve this objective. Original spend data analysis identified that the manufacturing sector was one of the highest areas of 'leakage'.	No

## Evidence

Priority	Comment
Food Procurement and Strengthening Local Supply Chains	Several meetings have been held from May - October 2022. These include (but not limited to) Food in Schools, Universal Free School Meals, Foundational Economy, Welsh Local Government Association (WLGA) & Welsh Government. Additional meetings held with Suppliers re: supply and cost pressures and information on supply and cost pressure issued on a monthly basis via National Procurement Network.
New Build Construction and Green Retro Fit	Representatives meeting on a regular basis via various forums to discuss New Build Construction and Green Retro Fit. This includes representatives from Procurement, Property, Housing, Education and the wider Construction sector. Forums include (but not limited to): The South-East & Mid-Wales Collaborative Construction Framework, SCAPE, Welsh Procurement Alliance.
Simplifying and sharing Best Practice (Procurement Policy/ Contract Procedural Rules).	Standardised Terms & Conditions produced by a specific working group in conjunction with Blake Morgan LLP. Further work being considered on standardising on Standing Orders for Contracts/ Contractual Procedures.
Manufacturing Deep Dive (including other Commodities) to explore potential to re-localise spend currently outside of Wales.	Awaiting further information from Welsh Government. However, the Council is further exploring opportunities in conjunction with Simply Do and the use of Data Analytics and Simply Do's advanced technology platform.

## Key Tasks

Ref	Task	Progress
3.1	Develop a common approach to considering wider social, economic, cultural and environmental value. Using Themes, Outcomes and Measures (TOMs). Understand what social value outcomes organisations are seeking to achieve or influence via food procurement.	Cross sector Social Value Working Group established by Welsh Government. The group will seek to address the current 'social value landscape' that exists in Wales. Three meetings held between May-October 2022.

3.1	Develop a collaborative analysis of baseline spend on food (by product as opposed to sector specific) ascertain commonality on spend and any emerging quick-win opportunities.	Caerphilly CBC are the lead organisation on food procurement on behalf of the WLGA and other public sector bodies. Working is continuing in this area across the Welsh Public Sector in conjunction with Welsh Government Food Division and Foundational Economy Teams. The aim is to increase the volume of Welsh products available for schools, hospitals, universities, colleges and other public sector bodies. Additional work being taken forward in relation to supply and cost pressures associated with food.
3.1	Explore opportunities to learn from and engage with organisations current data (combining data on: production, supply dynamics, demand (public plate, hospitality and citizens), land etc.).	The Council is looking to grow internal data analytics, Power Bi and search capabilities in order to solve problems related to supplier voids. In particular, an overarching aim is to ensure that Council is sourcing suppliers from local and surrounding areas, where possible, and helping potential suppliers in adjusting or growing their processes to be more fully compatible with the needs of Council. Draft dashboard produced and working with Simply Do on the next steps.
3.2	Project pipeline collaboration to include: Mapping of current and potential contractors and gap analysis; Consistent approach to decarbonisation and capturing and leveraging social value via Themes, Outcomes and Measures (TOMs); Develop options to maximise local social and economic impact as driver for local economic recovery and reform post-Covid, to include: Plurality of supply chain (generative businesses) and simpler model for SMEs/micro-business to access sub-contracting opportunities; Coordination to ensure smoothing out of demand (avoiding boom and bust for contractors whilst maximising opportunities for business and employment growth) in a mixed model of provision (DLOs plus	Contract Pipeline developed in conjunction with WLGA, Welsh Government and other members of the National Procurement Network. The pipeline is available via Sell2Wales. 6 weekly National Procurement Network meetings scheduled throughout the year. Other initiatives associated with social value and decarbonisation continue via various forums. Concerns raised in meetings on potential duplication of work across Wales and this has been highlighted to Welsh Government and other bodies. Work stated within 3.1 will also inform this workstream.

	procured contractors); Fair work / living wage agenda; Skills and employment opportunities.	
3.2	Establishing the potential to link local manufacturing capacity to new build programmes: Establishing the potential pipeline across anchors; Linking Welsh Timber production and manufacturing to modular new build; Local manufacturing capacity for recycled plastic components.	Limited information received from Welsh Government. Council working with Simply Do to further progress this workstream.
3.3	Streamline and develop contract procedure rules and practice in relation to lower value contracts e.g. below £25k, below £50k. Consistency of approach re specifying local contractors; Improve visibility of local suppliers and procurement opportunities; Explore the current approaches to business support and opportunities to give more equal weight to the social and solidarity economy; Develop a joint statement of intent for consideration / approval at PSB level; Share information and best practice across Gwent Cluster.	Work ongoing. Standardised Terms and Conditions for Goods and Services have been developed and issued to the National Procurement Network. Visibility on spend and local suppliers is progressing and will also be considered via the procurement reform agenda and UK Procurement Bill and Social Partnership Public Procurement (Wales) Bill.
3.3	Seek to improve coordination across business development functions (supported by intelligence from procurement) to consolidate/streamline supplier engagement processes.	Business as usual in Caerphilly CBC and best practice being shared.
3.4	The aim of this working group will be to explore the contracts which constitute 'leakage' (i.e. spend on suppliers based outside of Wales) in the manufacturing sector and the potential for existing local suppliers to meet this demand, or the support needed for local businesses to repurpose or new business development activity to achieve this objective.	Contract Pipeline developed in conjunction with WLGA, Welsh Government and other members of the National Procurement Network. The pipeline is available via Sell2Wales. Work being progressed via Simply Do and the increased use of Data Analytics within the Council.

## Conclusion

The procurement lead is actively involved in Welsh Government's Social Value Working Group to develop a clearer definition for Social Value in a Welsh context. This definition will contain social (including fair work), economic, environmental and cultural elements.

Develop a consistent methodology to measure and report social value within the Welsh public sector. This work will support the development of statutory guidance on the Annual Reporting duty in the Social Partnership and Public Procurement Bill, which will become law in late 2023. Work is developing in conjunction with Simply Do to develop a dashboard that supports the Community Wealth Building and Foundational Economy agendas, identifies voids in the supply chain, aim to further enhance and develop local supply chain (suppliers/contractors) and support the Council to understand our CO2 emissions that's associated with our third party spend. This is aligned to the previous CLES project, however, is specifically for Caerphilly CBC at this time. Once developed best practice can be shared with other public sector bodies on a regional and national basis.

Community Wealth Building & Progressive Procurement contributes to the 7 Well-being Goals: A prosperous Wales, A resilient Wales, A healthier Wales, A more equal Wales, A Wales of cohesive communities, A Wales of vibrant culture and thriving Welsh language, A globally responsible Wales.

## Caerphilly Public Services Board Well-being Plan Performance Report

6 Monthly Report May – October 2022

### E3 - Asset Management

**Objective 1: Positive Change** – A shared commitment to improving the way we work together

**Objective 2: Positive Start** – Giving our future generations the best start in life

**Objective 3: Positive People** – Empowering and enabling all our residents to achieve their own potential

**Objective 4: Positive Places** – Enabling our communities to be resilient and sustainable

**Mark Faulkner**

15/12/2022

## Performance Levels

Performance measures where identifiable	Is there a risk this will not be achieved?
E4.1 – Maximise the use and value of all our assets	No
E4.2 – Work together to reduce our energy use and increase our generation and use of green energy	No

Quantifiable measures	Is there a risk this will not be achieved?
Collaboratively, the PSB partners have a substantial number of assets and the opportunities for shared use and collaboration need to be explored. Identify and explore opportunities for collaborative working with PSB partners and report on progress.	No
Providing our future generations with access to facilities that can provide them with the best start in life. Exploring shared opportunities for use of facilities and service delivery. Consider opportunities for community engagement such as community asset transfers.	No
The potential benefits from sharing and maximising assets include reduced costs, increased utilisation and efficiency, reduced usage, a reduced collective carbon footprint, which will have a positive impact on a local community.	No

## Evidence

Priority	Comment
Public Sector Hub based in Ty Penallta and Public / Private sector hub at the Winding House	Work to prepare the hub facility at Ty Penallta is complete and the facilities are to be coordinated by the Regeneration Support Services Team based in the innovation and technology Centre. The facilities will be operational from early 2023. The Shared Office Space at New Tredegar Winding House is open to public sector partners and local residents to use free of charge. With free convenient



	<p>parking and access to a safe working environment. Bookings have increased over recent months and with the ongoing cost of living a further increase in desk usage is expected. E3 - Appendix A to this report is the booking form for the Shared Spaces</p>
<p>Awaiting the recommendations from the Flexible Working Review and Corporate Walk in Service Review.</p>	<p>Corporate Reviews on going. Through the Corporate Reviews and Service Asset Management Plans, a number of options will be highlighted, evaluated and actioned. Once complete, any Service Asset Management Plans that are linked to the Review/s will be evaluated and updated / completed. We strive to provide a modern working environment, promoting collaboration and making best use of the space available, e.g. hot desking, agile working etc. Potential rationalisation options of the current property portfolio are being considered as part of the Agile Working Review. There may be opportunities to reduce the portfolio further and increase utilisation at core offices. The options and appraisal stage will explore the asset gaps. The principles of agile working are to be agreed with the policy requiring approval.</p>
<p>Liaising with other public sector organisations to establish their short , medium and long term estate goals and where we can provide support regarding colocation.</p>	<p>A number of sites including Ty Penallta, Former Aldi site, Rhymney and Pontllanfraith Leisure Centre have been used to support the COVID response – for example, testing and vaccination centres, Track and Trace teams. The Vaccination Centre at Pontllanfraith LC is still in place and operational. The use at the former Aldi Site, Rhymney finished in June 2022. Welsh Ambulance Service, WAST –the Ambulance Service occupy space at Tredomen Campus.</p>
<p>Safeguarding Hub has been created in Foxes Lane where the Police have co located with Social Services and Health.</p>	<p>The hub has been operational since January 2021 with Social Services, Police and ABUHB colleagues working from the building in line with Covid requirements. Hub development is on-going and other agencies may come on board as things progress.</p>
<p>Recently completed Bargoed MyST project, a highly intensive wraparound</p>	<p>The development of the Bargoed project has enabled Myst to move forward in the</p>

CAMH service which provides an alternative care package for looked after young people.	development of a regional service and has brought a large building back into beneficial use.
Occupation of ground floor of Cherry Tree House by Early Years Team and ABuHB	Officers from Early Years Team have occupied the ground floor space during September 2022. The accommodation offers a multi-agency agile work space.
Declutter exercise at Corporate office sites rolled out as part of the preparation of staff returning to the office and adoption of new ways of working. Development of Ty Penallta ground floor to create café style working environment to facilitate new ways of working.	De cluttering is a rolling exercise required as officers return to the office environment and to assist with planning the agile working space. Ty Penallta will offer a flexible working environment to facilitate agile working. The hub space to the ground floor includes the co-working space which will be available for partner organisations.

## Key Tasks

Ref	Task	Progress
A	Identify current use of buildings and opportunities for shared use with PSB Partners. Split into different assets (land, transport, supporting delivery, etc).	Reviews are on-going. Recommendations and outcomes will provide a clear steer on the asset availability for PSB partners. Asset Management / Property will be meeting with colleagues in ABuHB in the new year to discuss further.
B	Identify and explore opportunities for collaborative working with PSB Partners and report on progress. Share expertise where possible. Liaise with other public sector organisations on their short, medium and long term asset goals. Support COVID recovery work e.g. vaccination centre at Ty Penallta.	Bespoke COVID safe furniture has been delivered to the sites and enhancements to existing Wi-Fi connectivity.
C	Link with Ystadau Cymru	Chair of chair meetings attended to discuss best practice – Awaiting next quarterly meeting invite.
D	Establish a Public Sector Hub based in Ty Penallta and a Public/Private Hub at the Winding House. Creation of a safeguarding hub at	Public Sector Hub based in Ty Penallta and Public/Private sector hub in the Winding House funded by WG's Valleys Task Force Programme. The hub at Ty Penallta is

	<p>Foxes Lane with CCBC, Police and Health.</p>	<p>located in the Glass Restaurant area and available to employees of public sector partner organisations. The hub has individual work stations and a dedicated high speed WI FI service. The Shared Office Space at the Winding House Hub, New Tredegar is open to the general public and public sector partners with ample parking, a dedicated high speed internet and access to the in-house café. The facility was launched in October 2021 and an increase in bookings over recent months is noted and anticipated to rise further.</p>

## Conclusion

Contribution to the 7 Well-being goals: A prosperous Wales, A resilient Wales, A healthier Wales, A globally responsible Wales

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## SHARED SPACES – TY PENALLTA

<b>Company Name</b>	
<b>Company Address</b>	
<b>Contact Name</b>	
<b>Contact Tel No</b>	
<b>Contact E-mail</b>	

Please indicate booking details:

Booths may be hired Monday - Friday

<b>Date</b>	
<b>Full Day</b>	<input type="checkbox"/> 09.00 – 16.30
<b>Morning</b>	<input type="checkbox"/> 09.00 – 13.00
<b>Afternoon</b>	<input type="checkbox"/> 13.00 – 16.30

### Ty Penallta

The booths come with a desk to work on and a power unit so you can plug in your laptop and phone.  
It is designed to accommodate one person at a time.

### Agreement

I have read and understood the general conditions of entry and use for the venue. I have read and understood the fire and emergency evacuation procedures.

Signed	
Date	
Printed Name	
<i>Visitor Card No Issued (admin use)</i>	

# Conditions of use

## 1. Bookings

The booking of the shared spaces at Penallta House is co-ordinated by the Regeneration Support Services Team based in the Innovation & Technology Centre.

You will be required to complete the booking form to use the shared space booths. Please email your completed form to [edcentralmb@caerphilly.gov.uk](mailto:edcentralmb@caerphilly.gov.uk). Upon receipt of the booking form we will confirm your booking by email.

## 2. Arrival / Departure

You will need to report to the reception at the Innovation & Technology Centre to pick up your security card. Your booth will have been reserved for you. We will advise which number booth is allocated to you. See ground floor desk plan. The desks are shown in a blue colour.

When you depart, please return the security card to the Innovation & Technology Centre.



Ty Penallta -  
Ground Floor Desk

## 3. How to connect to WIFI Spark

You can sign up for guest internet access, which allows you to get the internet on personal devices. You will need to set an account up.

- Enable your Wi-Fi and select the WIFI Spark network from the choice of available networks.
- Open your Web Browser on your device (e.g., Safari, chrome etc.). You will be redirected to a Welcome Portal where you can select an option to sign in. If you are not automatically redirected, type [www.bbc.co.uk](http://www.bbc.co.uk) into your address bar and this should force the redirection to the portal.

**NB. There are no printing facilities available.**

## 4. Refreshments

If you wish to have a break, you can visit our Hive Café where you will be able to purchase hot or cold snacks and beverages.

## 5. Parking facilities

There is free parking on site.

## 6. Smoking area

The allocated smoking areas is by the recycling bins.

## 7. FIRE AND EMERGENCY EVACUATION PROCEDURES

**FIRE ALARM IS TESTED AT 8.30AM EVERY MONDAY**

### IF YOU DISCOVER A FIRE:

Sound the alarm by breaking the glass of the nearest red fire alarm call point.

### EVACUATION

When the fire alarm sounds you must leave the building immediately using the nearest available exit and proceed to the assembly points. See assembly point below.



The assembly points are located around the step area to the right-hand side of the main car park entrance and are numbered in ascending order from left to right.

All swipe doors disarm in the event of fire. If it is necessary to disable the security system on the doors you should lift the plastic over (if fitted) on the green emergency break glass panel (situated next to the release button and push in the internal plastic panel.

Ensure orderly conduct is maintained at the assembly points and pay attention to any instructions given by your fire wardens. Fire wardens will be wearing yellow jackets, fire coordinators will be wearing orange jackets.

**PLEASE DO NOT ATTEMPT TO LEAVE THE SITE DURING AN  
EVACUATION NO TRAFFIC MOVEMENT WILL BE ALLOWED TO TAKE  
PLACE**

Please remember not to re-enter the building until **all clear** is given.

Re-entry will be controlled one sector at a time organised by your fire warden.

Please be patient during this time.

**If you experience any problems, please contact the Innovation &  
Technology Centre reception on 01443 866229**